



**MIDDLE PENINSULA
PLANNING DISTRICT COMMISSION**

COMMISSIONERS

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*Mr. R. Gary Allen
Hon. Margaret H. Davis
Mr. A. Reese Peck
Hon. Edwin E. Smith, Jr.
(Chairman)*

Town of Tappahannock

*Mr. G. Gayle Belfield, Jr.
Hon. Roy M. Gladding*

Gloucester County

*Hon. Ashley C. Chriscoe
Dr. Maurice P. Lynch
Mr. Sanford Wanner
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*Hon. Travis J. Moskalski
Mr. Eugene J. Rivara
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Town of West Point

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*Mrs. Trudy V. Feigum
Hon. Wayne H. Jessie, Sr.
Hon. John D. Miller, Jr.*

Town of Urbanna

Hon. Steve Hollberg

Secretary/Director

Mr. Lewis L. Lawrence

MEMORANDUM

TO: MPPDC Board of Commissioners

FROM: Lewis Lawrence, Executive Director 

DATE: October 21, 2015

RE: October Commission Meeting

The Middle Peninsula Planning District Commission will host a “working dinner” meeting on Wednesday, October 28, 2015, at 6:00 p.m. at Old Beale Church, 202 Church Lane, Tappahannock. Maria J. K. Everett, Executive Director and Senior Attorney of the Virginia Freedom of Information Advisory Council, will give a presentation on the Virginia Freedom of Information Act.

MPPDC will pick up the cost for the dinner.

There will be a short business meeting after the presentation.

Enclosed are the October meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at LLawrence@mppdc.com.

I look forward to seeing you on October 28th!

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***Middle Peninsula Planning District Commission
Meeting***

7:00 P.M.

**Wednesday, October 28, 2015
Old Beale Church, 202 Church Lane
Tappahannock, VA**

- I. Welcome and Introductions
- II. Invocation
- III. Dinner and Presentation on Virginia Freedom of Information Act by Maria J.K. Everett, Executive Director and Senior Attorney of the Virginia Freedom of Information Advisory Council
- IV. Approval of September Minutes
- V. Approval of September Financial Report
- VI. Executive Director's Report on Staff Activities for the Month of October
- VII. Other Business
- VIII. Adjournment

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MIDDLE PENINSULA PLANNING DISTRICT COMMISSION
September 23, 2015
Saluda, Virginia

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, September 23, 2015, at 7:00 p.m. MPPDC Chairman Edwin “Bud” Smith, Jr. (Essex County) called the meeting to order and welcomed everyone in attendance.

Commissioners in attendance were: (Essex County) Gary Allen and A. Reese Peck; (Gloucester County) Dr. Maurice “Mo” Lynch, Sanford “Sandy” Wanner, and Michael Winebarger; (King and Queen County) Thomas “Tom” Swartzwelder; (King William County) Travis Moskalski, Eugene Rivara, and Otto Williams; (Mathews County) O. J. Cole, Jr. and Thornton “Tim” Hill; (Middlesex County) Wayne Jessie, Sr. and John “Jack” Miller; (Town of Urbanna) Steve Hollberg; and (Town of West Point) Paul Kelley.

Guests in attendance were Delegate Keith Hodges, 98th District; Matt Walker, Middlesex County Administrator; and Jason Perry, Vice President of RCC Workforce and Community Development. Middle Peninsula Planning District Commission staff in attendance were Executive Director Lewis Lawrence, Finance Director Beth Johnson, Secretary Rose Lewis, and Regional Emergency Management Planner Harrison Bresee, III.

Approval of July Minutes

Chairman Smith asked whether there were any corrections or changes to the July Minutes. There were no corrections or changes to the July Minutes. Chairman Smith requested a motion to approve the July Minutes as distributed. Steve Hollberg moved that the July Minutes be approved as distributed. Eugene Rivara seconded the motion; motion carried.

Approval of July and August Financial Reports

Chairman Smith asked whether there were any questions regarding the July and August financial reports before being approved subject to audit. There were no questions. Chairman Smith requested a motion to approve the July and August financial reports subject to audit. Tim Hill moved to approve the July and August financial reports subject to audit. Jack Miller seconded the motion; motion carried.

Executive Director’s Report on Staff Activities for the Months of August and September

Chairman Smith requested Lewis Lawrence, Middle Peninsula Planning District Commission Executive Director, to review the Executive Director's Report on Staff Activities for the months of August and September. The Executive Director’s

Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence reviewed the Executive Director's Report for the months of August and September as follows:

August 25, 2015

- Discussed an upcoming PDC presentation with Dr. Mo Lynch, MPPDC Commissioner, concerning FOIA requests and a recent presentation given by FOIA Counsel to the Hampton Roads Sanitation District.
- Consulted with April Bahen and Beth Polak, CZM Program, regarding questions related to the new Federal "Supercircular" as relates to subcontractors vs. vendors and federal grants from NOAA.

September 15, 2015

- Was notified that the Gloucester Crew Team completed the land portion of the new launch pier at Captain Sinclair's Recreation area in Gloucester County.
- Provided a summary of the King and Queen County Fishing Pier project to the Janit Llewellyn, Virginia Department of Conservation and Recreation (DCR), for a DCR publication.
- Received notice from Gary Wood, Consultant of the VA Dept. of Health, that the elderly Middlesex County homeowner who'd been denied grant funding after having septic repair work done, had been issued a grant payment of \$7500.

Public Comment

Chairman Smith opened the meeting for public comments. There were no public comments.

Chairman Smith closed the public comment period.

**Note: All Public Comment handouts distributed at meeting or emailed are added to the Commission Meeting folder.*

Update and Discussion of Stormwater and the Vanishing Opt Out Provision-Lewis Lawrence, MPPDC Executive Director

Delegate Keith Hodges, 98th District, said that during the 2014 Session of the General Assembly, HB1173 Stormwater management program legislation was passed. This legislation allowed local governments not subject to MS4 stormwater permitting requirements to opt out of the mandate to implement a

stormwater program and allow the responsibility to be shifted to DEQ. Department of Environmental Quality was required to establish a Virginia Stormwater Management Program (VSMP) for any locality that neither opts to establish its own program nor operates a municipal separate storm sewer system (MS4). Delegate Hodges provided history and legislative process overview of the HB1173 Stormwater Management.

A Stakeholder Advisory Group (SAG) was organized by DEQ. SAG convened a meeting and members were informed that the Department of Environmental Quality (DEQ) is considering a series of changes and a possible overhaul of Virginia's stormwater program. The changes resulting from this overhaul would be the complete integration of Virginia's Stormwater Management Act and its Erosion and Sediment Control (E& SC) Law. SAG is comprised of representatives from diverse groups with a major stake in the way Virginia's stormwater program is managed by local governments, land developers, and environmental organizations. Mark Rubin is the facilitator of the Stakeholder Advisory Group. Lewis Lawrence, MPPDC Executive Director, was appointed to SAG to replace Ms. M. Ann Neil Cosby of Sands Anderson in July 2015. Prior to his appointment there was no one on the SAG representing the rural coastal localities.

MPPDC Executive Director Lewis Lawrence said Virginia has three separate statutes that make up its stormwater program. These statutes are the Stormwater Management Act, the Erosion and Sediment Control Law and the Chesapeake Bay Preservation Act. All MS4 localities will be required to implement the consolidated program, but all other localities have three options—opt out, opt in, or opt-in lite.

- (1) Opt out—if a locality opts out, DEQ will administer the consolidated program for that locality. DEQ will regulate E&SC and stormwater Chesapeake Bay Preservation Act (CBPA) land disturbing activities for CBPA localities that opt out.
- (2) Opt in—the locality will fully administer the consolidated program, including the water quality and water quantity plan review. Localities may seek assistance in plan review and program implementation from Planning District Commissions or Soil and Water Conservation Districts.
- (3) Opt-in lite—a non-MS4 locality that opts in to administer the consolidated program can also have DEQ provide water quality and water quantity stormwater plan review (for E&SC and stormwater requirements). If a locality chooses this option, they will have the additional benefit of being able to retain control over site plan approvals without the need to add staff responsible for conducting water quality and quantity calculations. DEQ staff would review the highly technical calculations.

Discussion was held regarding localities' concerns on implementation and enforcement of environmental regulations, cost of implementing the Stormwater Management Program, and localities administering separate versions of a Stormwater Management Program and the problems that will increase yearly.

Mr. Jack Miller (Middlesex County Board of Supervisor) distributed a "draft" resolution to the Board for review. Mr. Miller said the draft resolution will be distributed at the next Middlesex County Board of Supervisors meeting. A suggestion was made that the draft resolution be distributed to all 54 "opt-out" localities for their consideration. If a county adopts a resolution regarding the Stormwater Management Program, it was suggested that a copy of the adopted resolution be given to Lewie and he will take it to the next SAG meeting (October 19th) so that the localities' concerns be heard.

Discussion and Consideration for Adoption of Resolutions for HB2 Project Applications

Mr. Lewis Lawrence, MPPDC Executive Director, reviewed three Resolutions for VDOT HB2 funding that require Commission approval for submission.

(1) Resolution Supporting an Application for Funding a Transportation Improvement Project Through HB2 Process for Development of the Regional King and Queen Telework and Technology Business Center

VDOT is accepting applications through the HB2 funding process for qualifying projects to add to the FY2017-2022 Six-Year Improvement Program. In collaboration with King and Queen County, the King and Queen Economic Development Authority proposes a construction project to develop the Regional King and Queen Telework and Technology Business Center on a commercial site feeding and receiving traffic from the Gloucester County Route 17 Corridor of Significance feeding the Route 33 site in King and Queen County and associated traffic from the I-64 corridor. This project will include a business service center and office space that support retention, creation and expansion of small business in the Middle Peninsula region and further the goals of the Comprehensive Economic Development Strategy adopted by the MPPDC in 2013. The project will also further the goals of the Middle Peninsula Long Range Transportation Demand Management Plan.

(2) Resolution Supporting an Application for Funding Transportation Improvement Project Along Route 33 at Rappahannock Community College (RCC, Glens Campus) through HB2 Process

VDOT is accepting applications through the HB2 funding process for qualifying projects to add to the FY2017-2022 Six-Year Improvement Program. The MPPDC received a request from RCC to submit a proposal on its behalf for funding a construction project that includes a second entrance to the college off Route 33 in Gloucester County, construction of a left turn lane on Route 33 into the site, expanding the existing commuter parking ride

lot and improvements to the existing bus transit area of the parking lot to improve safety and accessibility of commuters traveling Route 33 to areas throughout the region.

(3) Resolution of Support for Essex County Applications for VDOT's HB2 Process Funding

VDOT is accepting applications through the HB2 funding process for qualifying projects to add to the FY2017-2022 Six-Year Improvement Program. Essex County and Town of Tappahannock staff have determined that HB2 applications should be submitted for (1) revitalization of Routes 17/360 Corridor from the southern intersection of Routes 17/360 (Bray's Fork) in Essex County to the eastern project limits at the bridge over Mount Landing Creek (six project items are included in the Resolution) and (2) Improvement of the northern intersection of US Routes 17/360 (Church Lane and Queen Street (four project items are included in the Resolution).

Chairman Smith requested a motion to adopt Resolution Supporting an Application for Funding a Transportation Improvement Project Through HB2 Process for Development of the Regional King and Queen Telework and Technology Business Center, Resolution Supporting an Application for Funding Transportation Improvement Project Along Route 33 at Rappahannock Community College (Glenns Campus) through HB2 Process, and Resolution of Support for Essex County Application for VDOT's HB2 Process Funding. Dr. Maurice Lynch moved to adopt all three Resolutions. Thomas Swartzwelder seconded the motion; motion carried.

Brief Update on Matters Related to Regional Economic Development

(a)GO Virginia Commitment Support

Mr. Lewis Lawrence, MPPDC Executive Director, said GO Virginia is a campaign to involve businesses and leaders, educators, local governments, and citizens to join together to further economic development in the Commonwealth. The goals of GO Virginia are (1) to raise awareness of Virginia's significant, new economic challenges and opportunities; (2) to mobilize business, education, and community leaders to work collaboratively for economic development, job creation, and career readiness; and (3) to make Virginia's state government a strong and effective catalyst for strategic, job-focused regional collaboration through financial incentives, technical support, and other assistance.

Chairman Smith requested a motion to support GO Virginia. Eugene Rivara moved to support GO Virginia. Jack Miller seconded the motion; motion carried.

(b) Middle Peninsula Economic Development Organization

Mr. Lawrence, MPPDC Executive Director, said by recommendation of the Mayors and Chairs Caucus, draft By-laws and Charter have been prepared. These documents have been sent to legal counsel for review. These documents needed to be prepared for the transformation of the Tidewater RC & D into the Middle Peninsula Economic Development Organization.

(c) Virginia Sea Grant-Middle Peninsula University Partnership

Mr. Lawrence, MPPDC Executive Director, said staff is continuing to position the Middle Peninsula localities to work with the Virginia Sea Grant universities and began working on the next cycle of funding, framework, and commitment from universities.

(d) Virginia Middle Peninsula Health Opportunity Index (HOI)

Mr. Lawrence, MPPDC Executive Director, said the Middle Peninsula Health Opportunity Index shows overall low and high health opportunity areas in the Middle Peninsula. This census tract reflects a broad array of social determinants of health.

Presentation and Adoption of the MPPDC TDM Plan FY2016-2021—Beth Johnson, MPPDC Finance Director

Mrs. Beth Johnson, MPPDC Finance Director, said the Transportation Demand Management Program, also known as the Rideshare Program is the oldest continuous MPPDC project. It has been funded since 1972 through the Department of Rail and Public Transportation (DRPT). A six-year plan now has to be adopted by the governing Board of the MPPDC as a requirement of DRPT. The TDM program provides assistance to commuters and employers who are looking for transportation options. The program assists with carpool and vanpool formation, telework assistance, offers a Guaranteed Ride Home Program, partners with Bay Transit, and other TDM programs in neighboring regions.

Mrs. Johnson reviewed the Purpose of the Plan, Overview of the Transportation Demand Management (TDM) Program, Existing TDM services and staffing, mission goals and objectives, program organization and review, service changes and expansion, and financial plan.

- ❖ Purpose of the Plan—the Plan is required for future funding, maximizes ROI by the state, and it is consistent with local, regional, VDOT, and DRPT Plans.
- ❖ Overview of TDM Program—History of MPPDC TDM Program (1972 Coleman Bridge), Governance and Organizational Structure (Project of MPPDC), Service Area (demographics, dispersed employers, Gateways, etc.), Partnerships (MPPDC localities, Bay Transit, DRPT, VDOT, etc.), and Public Outreach and Participation (press releases and free press).

- ❖ Existing TDM Services and Staffing—Customers and Programs and Services (ridematching, vanpool matching, marketing, etc.).
- ❖ Mission Goals and Objectives—Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis, Mission and Vision (Help commuters, employers, students, and employees solve transportation problems to help them save money and find a ride free of charge), and Goals and Objectives (long distance commuters, build databases, and expand telework assistance).
- ❖ Program Organization and Review—Regional Participation (survey), recent changes and trends (fewer registrations and more difficult commuters, land use plans (park and ride lots improvements; Tappahannock, West Point, and Hartfield expansions, King William improvements, etc.), peer review (NeckRide-Northern Neck PDC and Commuter Service-Rappahannock Rapidan Regional Council); and technology (ridematching software, statewide database, apps, etc.).
- ❖ Service Changes and Expansion—New online ridematching software, statewide database, economic development (employer services), telework (broadband access and telework center), and marketing and promotion (outdoor and mobile billboards and continue with radio ads).
- ❖ Financial Plan—continue with current budget and resources, future financial resources and potential funding sources.

Chairman Smith requested a motion to adopt the Middle Peninsula Planning District Commission Transportation Demand Management Plan FY2016-2021. Jack Miller moved to adopt the FY2016-2021 TDM Plan. Otto Williams seconded the motion; motion carried.

Other Business

- (1) A Business Education Workshop, “*How to Start and Manage Your Own Business*” will be held at the Middle Peninsula Planning District Commission on Saturday, September 26th, from 9:00 a.m. – 11:30 a.m. This workshop is sponsored by the MPPDC, C&F Bank, and SCORE of Williamsburg.
- (2) The Governor’s Summit on Rural Prosperity will be held on October 5th -6th at the Omni Homestead Resort in Hot Springs, VA. Mr. Lawrence said if any Commissioners are interested in attending, the MPPDC will sponsor them. The Honorable Terence McAuliffe, Governor of Virginia will discuss regional strategies for economic growth in rural communities across the Commonwealth.

- (3) A copy of the VAPDC *Connections* newsletter was distributed with an attachment sign- up form from MPPDC Finance Director Beth Johnson regarding email addresses for all who are interested in receiving communications (other than Commission packets) via email.
- (4) Mr. Lawrence said the October dinner meeting will be a working dinner meeting focusing on Virginia FOIA statutes. This meeting is tentatively scheduled to be held in Tappahannock. Information will be forthcoming.

Adjournment

Chairman Smith adjourned the meeting.

COPY TESTE:

(Secretary)

Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 10/13/2015
 Run Time: 10:17:53 am
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Period Ending: 09/30/15

		----- Expenditures -----						
Code	Description	Budget	Curr Month	Project Total	Un/Over	% Budget	Revenues	Balance
30013	EE&CBG Project	4,392.92	4.40	3,298.43	1,094.49	75.09%	3,357.77	59.34
30019	Urbanna Foundation	6,000.00	381.00	6,015.96	-15.96	100.27%	4,945.37	-1,070.59
30106	MPRJ Flash Freeze Study	90,000.00	616.66	38,596.13	51,403.87	42.88%	15,212.72	-23,383.41
30108	Building Collaborative Co	34,275.00	2,518.17	26,923.24	7,351.76	78.55%	19,894.78	-7,028.46
30170	MPBDP FY12 Staff Sup	17,997.00	292.56	15,373.66	2,623.34	85.42%	17,774.27	2,400.61
30210	FY15 Transportation Dem	20,000.00	1,178.71	20,207.45	-207.45	101.04%	17,430.11	-2,777.34
30211	FY16 Transportation Dem	74,000.00	6,176.96	17,122.06	56,877.94	23.14%	3,424.12	-13,697.94
30313	FY16 RTP	72,500.00	5,790.92	16,388.99	56,111.01	22.61%	3,277.80	-13,111.19
30420	Onsite Loan Management	123,419.89	344.15	120,754.98	2,664.91	97.84%	98,394.72	-22,360.26
30423	VCWRFR Onsite Fund	82,500.00	0.00	79,970.21	2,529.79	96.93%	115,171.44	35,201.23
30502	Water Supply Planning	111,805.89	0.00	111,805.89	0.00	100.00%	153,950.00	42,144.11
31002	GA Lobby FY09	18,247.75	0.00	18,247.75	0.00	100.00%	24,000.00	5,752.25
31201	AHMP Update 2014	130,010.00	2,815.60	92,045.64	37,964.36	70.80%	81,337.68	-10,707.96
31202	Emergency Planner	110,000.00	9,685.73	78,467.14	31,532.86	71.33%	50,463.73	-28,003.41
32010	PAA Staff Support	7,000.00	513.53	1,494.78	5,505.22	21.35%	1,088.28	-406.50
32011	PAA Altruistic Giving	40,000.00	10,886.28	40,205.54	-205.54	100.51%	20,823.99	-19,381.55
32012	PAA Capt Sinclair Impr	39,977.00	1,499.09	20,717.53	19,259.47	51.82%	15,303.83	-5,413.70
32013	DOF Maritime Forest Ca	2,535.00	108.42	315.93	2,219.07	12.46%	147.54	-168.39
32132	FY15 Coastal TA	43,602.00	5,622.33	43,935.31	-333.31	100.76%	30,656.03	-13,279.28
32133	NFWF Living Shorelines I	222,267.00	2,993.89	29,058.37	193,208.63	13.07%	24,117.07	-4,941.30
32134	309 Ditching	40,000.00	5,203.67	40,167.18	-167.18	100.42%	27,754.93	-12,412.25
32135	Coastal TA FY16	0.00	250.00	250.00	-250.00	0.00%	0.00	-250.00
32207	Working Waterfronts Pl	50,000.00	8,968.28	50,557.55	-557.55	101.12%	28,937.89	-21,619.66
38016	FY16_Local_Programs	179,364.00	19,587.43	33,868.40	145,495.60	18.88%	106,622.39	72,753.99
Totals:		<u>1,519,893.45</u>	<u>85,437.78</u>	<u>905,788.12</u>	<u>614,105.33</u>	<u>59.60%</u>	<u>864,086.46</u>	<u>-41,701.66</u>

Balance Sheet by Category

Middle Peninsula Planning District Commission

Run Date: 10/13/15
Run Time: 10:17:02 am
Page 1 of 1

Period Ending: 09/30/15
Format: 1 Board

Assets:

Cash in Bank	530,899.64
Receivables	358,895.87
Property & Equipment	11,453.42

Total Assets:

\$901,248.93

Liabilities:

Accounts Payable	6,443.40
VRA Loan Payables	137,571.44
Payroll Withholdings	-1,863.60
Accrued Leave	51,014.76
Cost Allocation Control	956.49

Total Liabilities:

\$194,122.49

Equity:

Local Initiatives/Information Resources	54,052.61
Economic Development	-4,627.89
Transportation Programs	-29,586.47
Emergency Management Projects	-28,004.41
Onsite Repair & Pumpout	35,253.86
Housing	-13.42
Coastal Community & Environmental	-76,312.93
Public Access Auth Programs	-406.50
Mandates	32,782.52
Temporarily Restricted	188,479.87
General Fund Balance	535,509.20

Total Equity:

\$707,126.44

Total Liabilities and Equity

\$901,248.93

Balance:

\$0.00

Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 10/13/2015
Run Time: 10:18:58 am
Page 1 of 1

Period Ending: 09/30/15
Format: 1 Agencywide R&E
With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Ovr	% Bud
Revenues					
Local Match	0.00	17,840.63	17,840.63	-17,840.63	0.00%
Local Annual Dues	109,899.00	0.00	105,866.00	4,033.00	96.33%
Local Other Revenues	3,125.01	0.00	50,595.73	-47,470.72	1,619.06%
Local Other Organizations	44,000.00	1,088.28	1,088.28	42,911.72	2.47%
State Revenues	135,171.00	0.00	0.00	135,171.00	0.00%
Federal Revenues	646,836.00	-3,990.89	-3,990.89	650,826.89	-0.62%
Miscellaneous Income	11,250.00	197.85	896.66	10,353.34	7.97%
RevolvingLoan Program Income	7,000.00	702.93	41,003.68	-34,003.68	585.77%
Revenues	957,281.01	15,838.80	213,300.09	743,980.92	22.28%
Expenses					
Personnel	457,530.00	45,923.68	134,897.94	322,632.06	29.48%
Facilities	27,963.00	2,179.41	7,056.98	20,906.02	25.24%
Communications	4,050.00	376.72	1,157.16	2,892.84	28.57%
Equipment & Supplies	3,800.00	101.32	531.15	3,268.85	13.98%
Travel	6,879.00	325.68	2,219.85	4,659.15	32.27%
Professional Development	14,950.00	1,386.29	6,053.22	8,896.78	40.49%
Contractual	279,643.00	10,583.73	45,103.34	234,539.66	16.13%
Miscellaneous	53,156.00	6,720.32	15,302.45	37,853.55	28.79%
Regional Share	0.00	17,840.63	17,840.63	-17,840.63	0.00%
Expenses	847,971.00	85,437.78	230,162.72	617,808.28	27.14%
Agency Balance	109,310.01	-69,598.98	-16,862.63		

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Middle Peninsula Planning District Commission



MPPDC General Fact Sheet

WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

QUICK FACTS

Region at Glance

- Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- Three Towns: West Point, Urbanna, and Tappahannock
- 1,387 Square Miles
- 1,055 Miles of Shoreline

➤ 888,064 Acres of Land

➤ 90,826 People

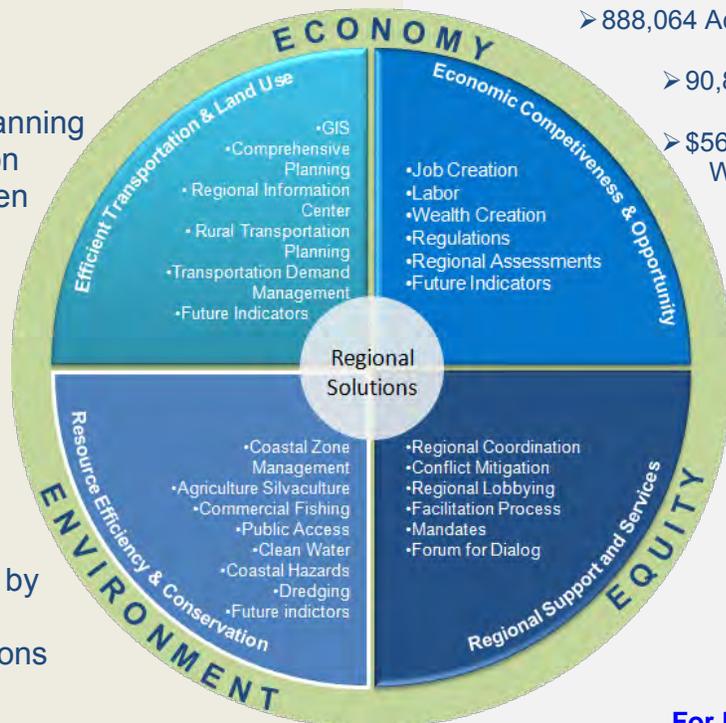
➤ \$567 Average Weekly Wage (State=\$952)

➤ 71% Out Commute Rate

By the Numbers

➤ 1.1% Total State Population

➤ \$50,001 Median Household Income



For More Information:

MPPDC
P.O. Box 286
Saluda Professional Center
125 Bowden Street
Saluda, Virginia 23149
Phone: 804-758-2311

Please visit the MPPDC website at:

www.mppdc.com

Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

Population Trends				Median Household Income and Unemployment Rate ¹			
Locality	Total Population		Population Growth from 2000-2010	Median Income Estimates		Unemployment Rate Estimates	
	2000	2010		2006-2010	2007-2011	2006-2010	2007-2011
Essex	9,989	11,151	12%	\$46,235	\$44,581	9.0%	8.2%
Gloucester	34,780	36,858	6%	\$58,389	\$60,269	6.5%	5.9%
King & Queen	6,630	6,945	5%	\$44,442	\$48,170	8.6%	7.4%
King William	13,146	15,935	21%	\$64,964	\$64,982	7.3%	6.7%
Mathews	9,207	8,978	-2%	\$47,435	\$54,118	5.9%	6.0%
Middlesex	9,932	10,959	10%	\$50,207	\$53,615	7.4%	6.4%
Town of Tappahannock	2,138	2,375	11.1%	\$39,149	\$35,313	6.6%	7.6%
Town of Urbanna	543	476	-12.3%	\$44,813	\$45,682	1.5%	4.5%
Town of West Point	2,866	3,306	15.4%	\$51,979	\$52,768	7.4%	9.5%
Region Total	83,684	90,826	9%	\$49,735	\$51,055	7.6%	6.5%

Race in the Middle Peninsula												
Locality	White			Black			Asian			Other		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Essex	5,790	6,370	10%	3,900	4,247	9%	81	86	6%	218	448	106%
Gloucester	30,148	32,149	7%	3,585	3,197	-11%	240	286	19%	807	1,226	52%
King and Queen	4,059	4,663	15%	2,365	1,975	-16%	18	17	-6%	188	290	54%
King William	9,703	12,297	27%	2,999	2,819	-6%	48	118	146%	396	701	77%
Mathews	8,038	7,898	-2%	1,036	823	-21%	17	31	82%	116	226	95%
Middlesex	7,797	8,680	11%	1,999	1,978	-1%	12	37	208%	124	264	113%
Regional Total	65,535	72,057	10%	15,884	15,039	-5%	416	575	38%	1,849	3,155	71%

FY15 Locality Budget Data							
Locality	Raise %	Compensation Notes	Real Property Increase	Real Property Rate	Personal Property Increase	Personal Property Rate	Other
Essex	2%		\$0.02	\$0.86	\$0.25	\$3.75	\$35/\$25 Vehicle tax
Gloucester	3%	Bonus for lower scale employees only	None	\$0.65	None	\$2.95	
King and Queen	0%		None	\$0.54	None	\$3.94	
King William	2%		\$0.03	\$0.82	None	\$9.65	
Mathews	2%		\$0.07	\$0.54	\$0.05	\$3.70	
Middlesex	2%	Step Inc. w/ evaluation; No COLA	\$0.05	\$0.53	None	\$3.50	

¹ Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates

MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

Staff Activities Service Summary of Regional Progress

Locality	Core Services Administered by the MPPDC							
	Information Resources/ Assistance	Coastal Community Development/ Environmental	Transportation	Onsite Repair and Pumpout	Economic Development	Local Initiatives	Housing	Emergency Management
Region-wide	✓	✓	✓	✓	✓	✓	✓	✓
Essex		✓	✓					✓
Gloucester		✓	✓	✓		✓		✓
King & Queen		✓	✓	✓				
King William		✓		✓				✓
Mathews		✓				✓		✓
Middlesex		✓				✓		✓
Town of Tappahannock		✓						✓
Town of West Point		✓						
Town of Urbanna		✓				✓		
Other		✓	✓		✓			

Report on Mandated Initiatives

Locality	Water Supply Plan Support Staff: Lewie Lawrence Start Date: 7/2008 Completion Date: 6/2011		All-Hazards Mitigation Plan Update Support Staff: Jackie Rickards Start Date: 1/2014 Completion Date: 12/2016	
	<i>Participating</i>	<i>Current Status</i>	<i>Participating</i>	<i>Current Status</i>
	Essex	✓	Found Compliant	✓
Gloucester	NA	NA	✓	In Progress
King & Queen	✓	Found Compliant	✓	In Progress
King William	✓	Found Compliant	✓	In Progress
Mathews	✓	Found Compliant	✓	In Progress
Middlesex	✓	Found Compliant	✓	In Progress
Town of Tappahannock	✓	Found Compliant	✓	In Progress
Town of West Point	✓	Found Compliant	✓	In Progress
Town of Urbanna	✓	Found Compliant	✓	In Progress

Opportunities Identified to Implement Commission Priorities

Service Center	Project Title and Description	Funding Requested	Status
Transportation	DRPT – Update Long Range TDM Plan	\$16,000	Funded
Environmental	CZM –FY165 Coastal Technical Assistance	\$30,000	Funded
Environmental	NFWF TA Service Provider	n/a	Approved
Economic Dev	DHCD – BCC – Middle Peninsula Regional Economic Development Organization	\$18,750	Funded
Economic Dev	VA Coop. Ext. – SET Grant – Capacity Building for Economic Development	n/a	Awarded
Environmental	CZM – Flooding and Sea Level Rise	\$14,792	Submitted
Environmental	CZM – MP Public Access Master Plan	\$40,000	Submitted
Environmental	CZM – Ditch Mapping Database – Mathews	\$60,524	Submitted
Environmental	CZM – Working Waterfronts – State Plan	\$50,000	Submitted
Environmental	VDOF -Virginia Trees for Clean Water – Capt Sinclair Maritime Forest Edge Demo Garden	\$1,350	Funded
Environmental	DEQ/VRA – Virginia Water Facilities Revolving Fund	\$200,000	Approved
Economic Dev	USDA – Farmers Market Sustainability Initiative	\$77,537	Submitted
Environmental	USDA Rural Development Housing Preservation Grant – Septic Repairs	\$106,800	Submitted
Emergency Mgmt	VDEM – Homeland Security Amateur Radio Coordination Workshops	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Emergency Planner	\$52,500	Funded
Emergency Mgmt	VDEM – Homeland Security Regional Shelter Partner List and MOUs	\$25,000	Funded
Emergency Mgmt	VDEM – Homeland Security THIRA for Mathews and Middlesex	\$21,500	Funded
Emergency Mgmt	DCJS - :“Sink or Swim” Drug Abuse Prevention Marketing Campaign	\$75,000	Submitted
Emergency Mgmt	VDEM – Homeland Security THIRA for King William, King and Queen and Essex	\$31,000	Funded
Emergency Mgmt	Dominion Foundation – Prescription & Drug Abuse – Habitat for Humanity Glouc/Mat	\$49,735	Submitted
MPCBPAA	VEE – Land Acquisition Assistance	\$12,000	Funded
MPCBPAA	Chesapeake Bay Restoration Fund – Education & Marketing for Land Donations	\$1500	Submitted

MPPDC ACRONYMS

ACH	Automated Clearing House	PAA	Public Access Authority
AFID	Agricultural and Forestry Industries Development	RBEG	Rural Business Enterprise Grant
AHMP	All Hazards Mitigation Plan	RBOG	Rural Business Opportunity Grant
BCC	Building Collaborative Communities Project	RFP	Request for Proposal
BOS	Board of Supervisors	RLF	Revolving Loan Fund
CBPA	Chesapeake Bay Preservation Area	RTP	Rural Transportation Planning
CDBG	Community Development Block Grant	SERCAP	Southeast Rural Community Assistance Project
CEDS	Comprehensive Economic Development Strategy	SHSG	State Homeland Security Grant
CIP	Capital Improvement Plan	SWCD	Soil and Water Conservation District
COI	Conflict of Interest	SWRP	State Water Resource Plan
CRS	Credit Rating System	TIF	Tax Increment Financing
CZMP	Coastal Zone Management Program	TMDL	Total Maximum Daily Loads
DEQ	Department of Environmental Quality	USDA	U.S. Department of Agriculture
DGIF	Department of Game and Inland Fisheries	USFWS	U.S. Fish and Wildlife Service
DHR	Department of Historic Resources	VAPA	Virginia Planning Association
DHCD	Department of Housing and Community Development	VAPDC	Virginia Association of Planning District Commissions
DMME	Department of Mines Minerals and Energy	VAZO	Virginia Association of Zoning Officials
DOC	Department of Corrections	VCP	Virginia Coastal Program
DOE	Department of Energy	VCZMP	Virginia Coastal Zone Management Program
DRPT	Department of Rail and Public Transportation	VDEM	Virginia Department of Emergency Management
EDA	Economic Development Administration	VDH	Virginia Department of Health
EECBG	Energy Efficiency and Conservation Block Grant	VDOT	Virginia Department of Transportation
EPA	Environmental Protection Agency	VDMME	Virginia Department of Mines, Minerals, and Energy
FEMA	Federal Emergency Management Agency	VEE	Virginia Environmental Endowment
Fracking	Hydraulic Fracturing	Vertical Assets	"Towers or other structures that hold cell, broadband and other equipment"
GIS	Geographic Information System	VHB	Vanasse Hangen Brustlin
HRPDC	Hampton Roads Planning District Commission	VIMS	Virginia Institute of Marine Science
LGA	Local Government Administrators	VMRC	Virginia Marine Resources Commission
LPT	Local Planning Team	VOP	Virginia Outdoors Plan
MOU	Memorandum of Understanding	VRA	Virginia Resources Authority
MPBA	Middle Peninsula Broadband Authority	VASG	Virginia Sea Grant
MPCBPAA	Middle Peninsula Chesapeake Bay Public Access Authority	VSMP	Virginia Stormwater Management Program
MPRSC	Middle Peninsula Regional Security Center	VTA	Virginia Transit Association
NHD	Natural Heritage Data	VWP	Virginia Water Protection
NIMS	National Incident Management System	VWWR	Virginia Water Withdrawal Reporting
NFWF	National Fish and Wildlife Foundation	WIP	Watershed Implementation Plan
NOAA	National Oceanic and Atmospheric Administration	WQIF	Water Quality Improvement Fund
NPS	National Park Services	WSP	Water Supply Plan
OLGA	On-line Grant Administration		

**Middle Peninsula Planning District Commission
Executive Director's Report of Regional Progress
October 16, 2015**

MPPDC: Membership, Appointments, Committee Assignments, and Networks

Coastal Policy Team (CPT) - The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 13 years +)

Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee (MPPDC Staff 6 years +)

Virginia Sea Grant Program External Advisory Committee (EAC): The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 7 years+)

General Assembly Directed Study Panel: Aquaculture production activities; authority of local governments (MPPDC Staff- current)

The Association for Commuter Transportation (ACT) (Telework Council Secretary): ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 8 years+)

Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee: provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 10 years)

The National Working Waterfront Networks- Outreach and Education committee: Provides education and outreach on national, state and local matters related to the preservation of working waterfronts.

The Coastal Society - The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

Bio Solid-Industrial Residual Regulatory Advisory Panel – The purpose of this panel is the development of regulatory amendments needed to implement the provisions of House Bill 1364 and Senate Bill 1413 related to fees for the land application of industrial wastes and reimbursement for compliance monitoring conducted by local governments

Hurricane Evacuation Coordination Workgroup - The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning

Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup -local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters

Living Shorelines Funding VCWRLF Workgroup – The purpose of this workgroup is to formulate program authorized by General Assembly to establish a revolving loan fund to encourage installation of living shorelines.

Stormwater Advisory Group – DEQ stakeholder process to consider ways to streamline and consolidate current Stormwater and erosion and sediment control programs to achieve greater consistency and efficiency while protecting the environment and identify statutory changes prior to 2016 GA session.

Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B – EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

MPPDC Staff and Contact Information

Executive Director: Lewis Lawrence

Contact Info: llawrence@mppdc.com (804) 758-2311x24 (804) 832-6747 (cell)
Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

Finance Director: Beth Johnson

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Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA staff support, PAA improvements*

Chief of Community Planning: Marquitrice Wright

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Programs: *Rural Transportation Planning, Local Community Planning Assistance, Economic Development*

Planner 2: Harrison Bresee

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Programs: *Regional Emergency Planning, Public Access Authority*

Planner 2: Jackie Rickards

Contact Info: jrickards@mppdc.com (215) 264-6451 cell
Programs: *Environmental Programs, Graphic Arts*

Secretary: Rose Lewis

Contact Info: rlewis@mppdc.com (804) 758-2311x21
Programs: *Septic Pumpout Assistance, Commuter Transportation Customer Service, Facilities Scheduling*

Project 30502 Water Supply Planning

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update

As a mandated requirement of the Disaster Mitigation Act of 2000, the 2016 All Hazards Mitigation Plan Update is designed to update the 2011 Middle Peninsula All Hazards Mitigation Plan (AHMP). The plan will address several natural hazards, including hurricanes, winter storms, tornadoes, coastal flooding, coastal/shoreline erosion, sea level rise, winter storms, wildfire, riverine flooding, wind, dam failures, drought, lightning, earthquakes, shrink-swell soils, extreme cold, extreme heat, landslides, land subsidence/karst, tsunami, and volcanoes.

- Followed up with Middlesex and Mathews Counties and the Town of Tappahannock in order to complete the following: (1) National Flood Insurance Policy (NFIP) Survey that provides an opportunity for localities to note the progress of NFIP implementation within their locality, (2) Capability assessment which requests localities to record how the mitigation strategies have been integrated into other existing mechanisms, and (3) 2010 Mitigation Strategy Status Report provides localities with a table to record status updates for mitigation strategies in the 2010 plan. Currently Middlesex County has responded and is working to complete the worksheets.
- Worked with James Mawby, Dewberry, to submit a proposal to present at the 8th Annual Hazus User Conference in Atlanta, GA from December 9-11, 2015. As the proposal was accepted, MPPDC staff registered for the conference.
- Corresponded with James Mawby regarding the presentation topic for the HAZUS conference James suggested that the MPPDC highlight the needs and challenges of the region with respect to hazard preparedness.
- As the All Hazards Mitigation Plan is updated, Committee members from Middle Peninsula localities will have the opportunity to review the updates and provide feedback. Below is table that depicts the plan's sections, section feedback from localities is due, and the localities that have provided feedback (marked with an "X").

SECTION	TITLE	Status	Counties						Towns		
			Essex	Mathews	Middlesex	King William	King & Queen	Gloucester	West Point	Urbanna	Tappahannock
1	Intro	Completed 3/24/2015	X	X	X	X	X	X	X	X	X
2	Planning Process	Underway									
3	Community Profile	Completed 2/20/2015	X	X	X	X	X	X	X	X	X
4	Hazard Identification	Completed 6/19/2015	X	X	X	X	X	X	X	X	X
5	Risk Assessment Analysis (HAZUS)	Completed 5/27/2015	X	X	X	X	X	X	X	X	X
6	Capability Assessment	Underway	X			X	X	X	X	X	
7	Review of 2010 Strategies	Underway	X		X	X	X	X	X	X	
8	Mitigation Goals, Objects and Strategies	Completed	X	X	X	X	X	X	X	X	X
9	Implementation Plan	TBD									
10	Plan Adoption	TBD									
11	Plan Maintenance	TBD									
12	Appendices	Underway									

- Updated and submitted a quarterly report to the Virginia Department of Emergency Management.
- Prepared and submitted quarterly financial report and reimbursement request to VDEM.

INFORMATION RESOURCES/ASSISTANCE

Services to provide critical assessment and thinking.....

- Updated www.mppdc.com website – meeting notices, reports, news releases, and surveys.

COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

Project 32010 Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)

Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all

identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.

Project 32011 Public Access Authority Giving

This project proposes to develop a targeted land donation marketing campaign for Essex County and, secondarily, other Middle Peninsula localities. Further, the project proposes to research and develop a white paper detailing the costs and benefits (pros and cons) to localities for property that is donated.

- Completed final draft of the Economic Benefit Analysis for public parks and open space in the Middle Peninsula.
- Consulted with Lee Stevens, Lee Stevens Law, concerning various ways to structure land donations to the Public Access Authority, as well as, outstanding donations and needed legal documents to reflect the recordation of closing documents.
- Drafted and submitted the semi-annual report to Coastal Zone Management.
- Prepared and submitted semiannual financial report and reimbursement request to DEQ.

Project 32012 PAA Captain Sinclair Improvements

The Captain Sinclair's Recreational Area, with approximately 1 mile of waterfront on the Severn River in Gloucester County, VA, is a recent gift from a private landowner to the Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA). The MPCBPAA is partnering with the MPPDC to develop an overall use plan for the property that is compatible with the existing natural coastal landscape. The project is centered around protecting and enhancing the local coastal landscape and minimizing wetland impacts associated with constructing a new public pier to improve the current "walk in and over the wetlands" as part of the existing public access to public waters on the site. A Native Coastal Landscape Design (NCLD) will radiate away from the public access pier. The design will include the purchase and installation of native plants to enhance the coastal landscape around the project site and an educational exhibit on native plants in the main house.

- Consulted with Denise Greene, Sassafras Farm, regarding planting schedule.
- Consulted with Denise Greene, Sassafras Farm, regarding source for crushed clam shells for hardscapes.
- Prepared and submitted semiannual report, financial report, and reimbursement request to DEQ

Project 32013 PAA Maritime Forest Edge Demonstration Garden

The Captain Sinclair's Recreational Area, 100 acres with approximately 1 mile of waterfront on the Severn River in Gloucester County, VA, was a gift to the Middle Peninsula Chesapeake Bay Public Access Authority. The MPCBPAA is partnering with the Middle Peninsula Planning District Commission (MPPDC) to develop an overall use plan for the property compatible with the existing natural coastal landscape. An area of approximately 14,000 square feet to the northwest of the main house has been delineated by the Army Corps of Engineers as nontidal wetlands. This area is adjacent to the area utilized for parking. This project funded by the Virginia Department of Forestry will provide protection for that sensitive area by converting the mowed lawn/ parking area into a demonstration Maritime Forest Edge garden. Approximately 400 seedlings will be

planted in the area to provide a small Maritime Forest Edge demonstration garden for viewing by visitors to the site.

- Prepared order for seedlings to be ordered from Virginia Department of Forestry (VDOP) and a native plant nursery.

Project 32014 Middle Peninsula Public Access Master Plan

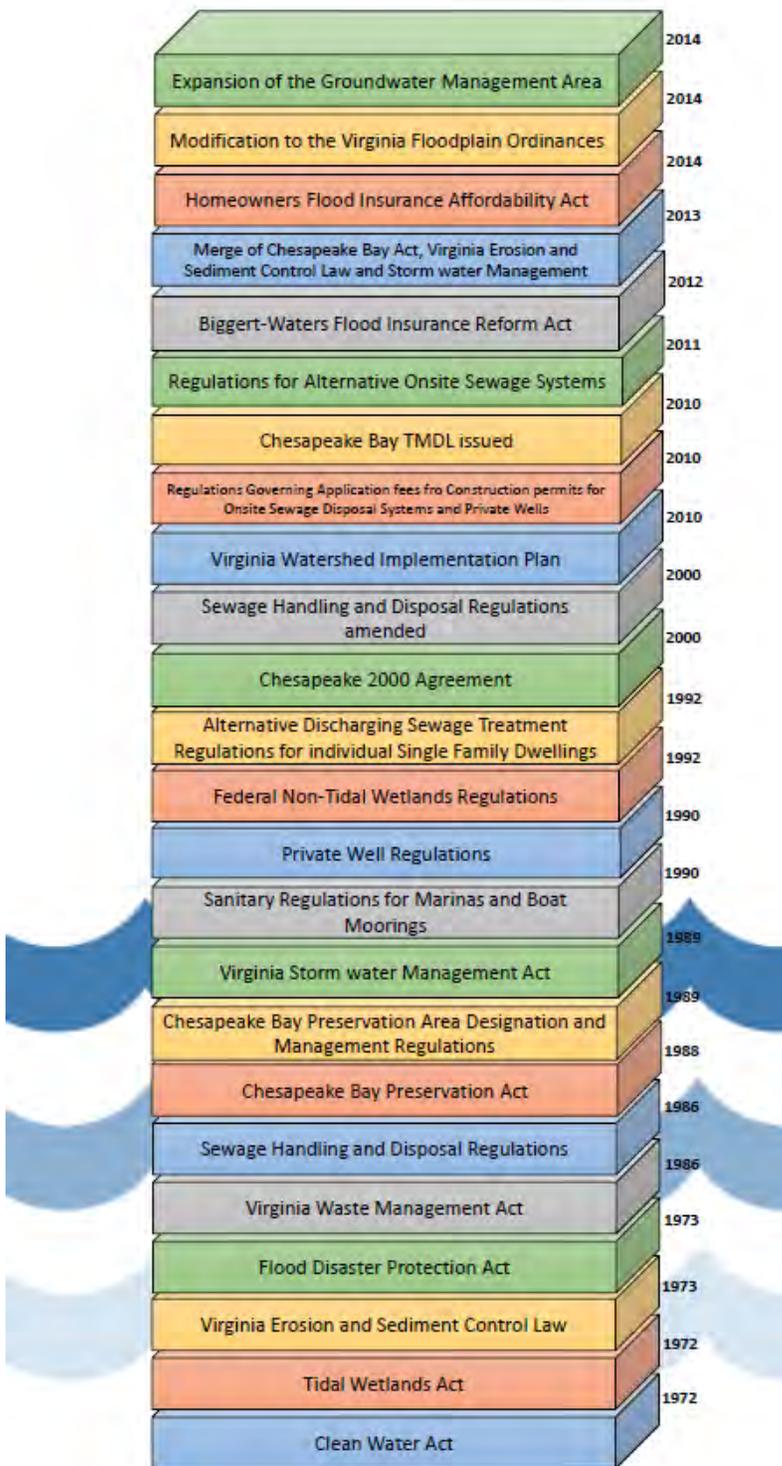
MPPDC staff will develop a Middle Peninsula Public Access Master Plan. This plan will help Middle Peninsula localities and the general public to understand local and regional public access accomplishments and current policies, and the tools and policies that have been implemented. This plan will also provide a clear direction for the future of public access in the region.

- Reviewed scope of work and budget for this project.
- Executed Contract with Coastal Zone Management Program.

Project 32132 Virginia Coastal Zone Management Program

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Consulted with Laura McKay, Program Director for the Virginia Coastal Zone Management Program, concerning Federal recognition for the Pamunkey Indian Tribe and its relations to the Virginia Coastal Zone Management Act.
- Provide all member jurisdictions notification of the Department of Environmental Quality availability of Septic Pump Out funding.
- Created the cover page and table of contents for the final report.
- Drafted and submitted the semi-annual report to Coastal Zone Management Program (CZMP).
- Sent information regarding funding opportunity for DEQ septic pump out and Chesapeake Bay Ordinance update to local planners requesting notice of interest and any future pump out notifications that may be sent out by the localities.
- Researched Federal and State Water Regulations that impact local governments as well as local businesses/citizens. This information was organized into a diagram. Water regulations/mandates included the Clean Water Act, Tidal Wetlands Act, Virginia Erosion and Sediment Control Law, Flood Disaster Protection Act, Virginia Waste Management Act, Sewage Handling and Disposal Regulations, Chesapeake Bay Preservation Act, Chesapeake Bay Preservation Area Designation and Management Regulations, Virginia Stormwater Management Act, Sanitary Regulation for Marinas and Boat Moorings, Private Well Regulations, Federal Non-Tidal Wetlands, Alternative Discharging Sewage Treatment Regulations for Individual Single Family Dwellings, Chesapeake 2000 Agreement, Virginia Watershed Implementation Plan, Regulations Governing Application fee for Construction permits for Onsite Sewage Disposal Systems and Private Wells, Chesapeake Bay Total Maximum Daily Loads, Alternative Onsite Sewage Systems Regulations, Biggert-Waters Flood Insurance Reform Act, Homeowners Flood Insurance Affordability Act, , and the Expansion of the Groundwater Management Area.



- Participated in a conference call for the Coastal Society to discuss the November Coastal Career workshop to be held at the College of William and Mary School of Education. The purpose of the event is to place graduating Virginia students in the best position possible to fill needed Coastal employment positions.
- Consulted with Chris Hutson, PAA Director and member of the Gloucester Rowing Association, concerning a construction schedule to complete the new public launch pier for use by the Gloucester rowing Team and the general public at the Captain Sinclair's recreational site.

- Consulted with Delegate Keith Hodges of the 98th District concerning abandoned boats across the Middle Peninsula and possible legislation to improve on the ability to remove abandoned boats.
- Was contacted by Audrey Jackson of the Go-Virginia effort concerning the use of the Middle Peninsula Planning District Commission support for Go-Virginia effort on the Go- Virginia website.
- Consulted with Dr. Ken Griffin, King William County Administrator, concerning septic pump out funding opportunities for citizens of Mount Olive. Advised that PPDC staff will be applying for septic pump out funding and staff requested the total number of low to moderate income citizens anticipated to need septic pump out assistance in King William County for inclusion in the proposal.
- Received a request from Jeanne Bass of the Virginia Resources Authority to participate on a panel at the Virginia Coastal Policy Center's upcoming November conference to discuss ways in which MPPDC utilizes VRA funding.
- Discussed Williams Wharf Public Access issues with a Mathews County citizen who is questioning the ability for the public to gain access to all aspects of the wharf facility. Advised the citizen that the Public Access Authority's responsibility under the terms of the public access easement are limited to protecting the public right to gain access to the waterfront only.
- Contacted Gloucester County court system to discuss the possibility of a Gloucester County high school student meeting community service hours under a court order for a speeding ticket and the ability of that student to donate time to the Middle Peninsula Chesapeake Bay Public Access Authority.
- Consulted with Mark Rubin hired facilitator for the DEQ Stormwater Advisory Group (SAG) concerning the work of the SAG. Advised Mr. Ruben that at least 20 rural jurisdictions have taken local action requesting the Department of Environmental Quality continue to administer stormwater programs at the state level and to stop any further attempts to push the responsibility for administering stormwater back to local government.
- Updated all Middle Peninsula member jurisdictions on DEQ Stormwater Advisory Group (SAG) matters. Discussed strategy and next steps required to state mandated protect water quality initiative without shifting the burden to local governments.
- Consulted with Jessica Lung, College of William and Mary Coastal Law Center student, who is coordinating the research work related to approaches local government may consider addressing land use planning and flooding. Some of the tools include transfer development rights and purchase of development rights and other uses of land-use planning tools.
- Consulted with Rebecca Vaughn, Thomas Jefferson Public Policy Program at the College of William and Mary, who is coordinating a study of the demographic characteristics and elements of change that are and will impact the Middle Peninsula. The study will focus on the needs of the millennials and retirees.
- Consulted with Curt Smith, Director of Regional Planning at the Accomack Northampton Planning District Commission, concerning the use of donated land to the Middle Peninsula Chesapeake Bay Public Access Authority and the ability to capture match from those donated lands for use on projects across the Virginia Coastal Zone.

- Attended the Rappahannock River Basin Commission meeting held at the University of Mary Washington located in Fredericksburg, Virginia.
- Participated in the Virginia Sea Grant site review meeting held at the Virginia Institute of Marine Science to discuss how the Middle Peninsula Planning District Commission has participated in the Virginia Sea Grant University Partnerships effort with the reviewers.
- Convened a special meeting with the Middle Peninsula Chesapeake Bay Public Access Authority to discuss matters related to real estate and a potential purchase contract for parcels owned by the PAA.
- Convened a meeting with Senator Mark Warner's staff to discuss how the Planning District Commission and member local governments interface with the Army Corps of Engineers. Discussed the implications of Congress defunding dredging and the complications for keeping various Middle Peninsula creeks open for commercial and recreational boating.
- Participated in a meeting called by Wetlands Watch to discuss various tools available to local governments to respond to sea level rise and local land-use challenges.
- Attended the fall Coastal Policy Team meeting called by Laura McKay, Director for the Virginia Coastal Zone Management Program located at the Department of Environmental Quality. Discussed upcoming NOAA funding opportunities and emerging Coastal Zone management issues.
- Attended the Governor's Summit on Rural Economic Development held at the Homestead. Regional collaboration was the focus of the Summit.
- Attended the Virginia Association of Counties Environment and Agriculture Steering Committee meeting held at the Henrico Government Center. Provided the Committee with an update on the work of the Stormwater Advisory Group (SAG) and answered questions from the Committee.
- Consulted with Pete Mansfield, Middlesex County Board of Supervisor, concerning an upcoming meeting with HRSD to discuss the use of treated water for reinjection into the Potomac Aquifer as a recharge strategy.
- Convened the October Local Government Administrators meeting. Discussed stormwater, economic development, broadband, and septic pump out issues related to the Middle Peninsula.
- Participated on the Eastern Virginia Groundwater Management Committee focusing on trading and banking opportunities related to ground water aquifers across the Commonwealth.
- Registered to attend the Economic Reality of Responding to Coastal Change and Adaption in Virginia hosted by the William and Mary Law School, Virginia Coastal Policy Center. Because of the on-going partnership with the Center, arraigned for representatives from Mathews and King William to attend as guest of the event.

Project 32133 NFWF Living Shorelines

MPPDC received a grant from the National Fish and Wildlife Foundation to facilitate citizen-based resource stewardship to enhance coastal resilience and reduce vulnerability to growing risks from coastal storms, sea level rise, flooding and other threats to shorelines by encouraging Middle Peninsula waterfront homeowners, through access to low interest loans and/or grants and through education about living shorelines, to make informed decisions to install living shorelines to protect waterfront properties. The main emphasis of the

project will be to design and implement a Living Shoreline Incentive Program (LSIP) to provide loans and/or grants to homeowners to install living shorelines on suitable waterfront properties. The project also includes the design of a Shoreline Management Plan (SMP) for the entire Captain Sinclair's Recreational Area shoreline and the design and installation of one lower Chesapeake Bay public waterfront demonstration project to provide consumers easily accessible publically owned living shoreline examples to inform their decision making. The investment of effort and resources in producing a Shoreline Management Plan will yield substantial benefits in facilitating decision-making on a variety of potential issues and uses of the site. A Living Shorelines Education Program will be developed to educate the public about the benefits of living shorelines. The Captains Sinclair's Recreation area site boasts an 8,000 sq. ft. waterfront home within 200 feet of the demonstration site that will house the Living Shorelines Education Program.

- Consulted with Donna Milligan, Shoreline Studies Program/Virginia Institute of Marine Science, regarding status of the living shoreline demonstration project. VIMS staff reports that construction should be completed quickly as soon as a contractor is selected.
- Prepared and submitted quarterly report and financial report and reimbursement request to NFWF.
- Consulted with Walter Gills, DEQ, regarding status of funding guidelines for Living Shoreline RLF capitalization from state.
- Consulted with MPPDC Executive Director Lewie Lawrence regarding capitalization of LSIP revolving loan fund, bond counsel, status of state funding, and LSIP insurance program capitalization.
- Began drafting MPPDC Living Shoreline Financing Program Guidelines.

Project 32134 Drainage and Roadside Ditching Authority

To build on past efforts, MPPDC staff will explore the enabling mechanism in which a Drainage and Roadside Ditching Authority may be developed. As this Authority would be responsible for prioritizing ditch improvement needs, partnering with and leveraging Virginia Department of Transportation (VDOT) funding, and ultimately working toward improving the functionality of the region's stormwater conveyance system, MPPDC staff will address the policy questions and create a framework for Drainage and Roadside Ditching Authority that can be scalable to the local or regional level depending on the need.

- Organized Maryland Code for Public Watershed Associations and Public Drainage Associates and created an Appendix for the final report.
- Continued to draft the final report of the Ditching Authority project.
- Drafted and submitted the semi-annual report to the Virginia Coastal Zone Management Program (CZMP).
- Prepared and submitted semiannual financial report and reimbursement request to DEQ.

Project 32135 Coastal TA FY16

This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.

- Developed graphics to supplement a diagram that will depict how water quality mandates are strangling economic development within the rural planning district commissions, including the Middle Peninsula, Northern Neck and Accomack- Northampton, and the need to commoditize the green infrastructure within these regions in order to offer nutrient credits to urban localities.

- Prepared and submitted semiannual financial report and reimbursement request to DEQ.
- Executed Contract with CZMP for FY16.

Project 32136 Coastal Zone Management Sea Level Rise

The purpose of this project is to provide planning options to be considered by rural coastal local governments in the Middle Peninsula to assist with mitigating the impacts of flooding and sea level rise in coastal communities. Using Mathews County as the pilot location, the project will identify and explore planning and development techniques that may be implemented at the local level to encourage and steer development to properties located outside of high risk flood hazard areas. The project will also provide information on how local government-acquired land may be leveraged to encourage more elevations or relocations by commoditizing protected lands in high hazard areas.

- Participated in a conference call with W & M students to discuss various approaches to the planning tools research project.
- Registered to attend the Sea Level Rise Adaptation Strategies Workshop hosted by Old Dominion University on October 30th.
- Executed Contract with CZMP.

Project 32137 Mathews Ditch Map Database

Building on the NFWF Ditching project in Mathews County, MPPDC staff in contract with Draper Aden Associations will continue reducing the information gap between stakeholders and those tasked with repairing the drainage system. First, maps will be created to identify ditch locations in the target areas using associated parcel information using Mathews County tax parcel maps overlapped with aerial imagery to provide information on ditch and channel locations. Additionally Virginia Coastal Policy Clinic will conduct research, compile deeds and easement documents that identify ditch ownership responsibility, easement rights and other interests in the roadside and outfall ditches. Finally a database will be designed for the organization and illustration of legal records for property owners of failing ditches.

- Executed Contract with CZMP.
- Coordinated with the William and Mary Law School, Virginia Coastal Policy Center, on a research strategy for the project to address the area identified by Mathews County Ditch Committee.

Project 32207 Working Waterfront Plan

MPPDC staff will build on previous efforts to establish a coastal zone-wide Working Waterfronts Plan for Virginia that will serve to guide communities in protecting, restoring and enhancing their water dependent commercial and recreational activities. This plan will help communities with existing water-dependent commercial infrastructure, understand the long-term costs associated with the loss of working waterfronts, develop new policy tools to help them manage the increasing growth pressures, and build capacity to develop working waterfronts as thriving components of local economic development.

- Registered for the National Working Waterfront Conference to take place in Tampa, Florida from November 16 – 19, 2015.
- Began to organize and write the final report for this project.
- Drafted and submitted the semi-annual to the Virginia Coastal Zone Management Program.

- Prepared and submitted semiannual financial report and reimbursement request to DEQ.

Project 32209 Virginia Working Waterfront Master Plan and 2nd Virginia Working Waterfront Summit

MPPDC staff will work with the Northern Neck PDC and Hampton Roads PDC to develop a Virginia Working Waterfronts coastal zone-wide plan that will serve to guide communities in protecting, restoring and enhancing their water-dependent commercial and recreational activities.

- Reviewed scope of work and budget for this project.
- Inquired about a meeting location for the initial meeting of the Working Waterfront Executive Steering Committee.
- Executed Contract with CZMP.

TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

Project 30211 Transportation Demand Management (TDM) Services/TDM Plan Update

This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters. In addition MPPDC staff will update the TDM Six Year Plan with additional funding from Virginia Department of Rail and Public Transportation (DRPT).

- Updated website – www.midpenrideshare.org.
- Received online registration from Gloucester County resident commuting to Fort Lee. No match available. Referred to Richmond Ridefinders for additional assistance.
- Convened meeting of the officers of the Association for Commuter Transportation (ACT) Telework and Alternative Work Arrangements Council to discuss a telework infographic.
- Updated Chris Arabia, DRPT, regarding submission of an application for HB2 funding for a telework center in King and Queen County.
- Consulted with Ken Pollok, Director of Bay Transit, regarding support for HB2 application for a telework center in King and Queen County and for enhanced public transportation at the site.
- Researched and collected information for an HB2 proposal for the King and Queen Telework Center. Drafted the application for King and Queen staff for the HB2 submittal for the Telework Center.
- Received phone call from woman looking for transportation from Richmond International Airport to Heathsville on a Saturday. Consulted with Alex Eguiguren, NeckRide, for options. Notified her that her only option was to rent a car at the airport or possibly try Uber or Lyft.
- Prepared and submitted annual Making An Impact Legislative Report to DRPT.
- Current commuter database – 131

Project 302101 Transportation Demand Management (TDM) 6 Year Plan Update

MPPDC received funding from DRPT to update its Long Range TDM Plan. DRPT is requesting all TDM agencies update their plan every six years to improve the efficiency and effectiveness of transportation demand programs and services; to serve as a management and policy document for the program; to maximize investment of public funds to achieve the greatest possible public benefit ; and to provide a basis for inclusion of operating and capital programs in planning and programming documents such as the Six Year Improvements Program, Statewide Transportation Improvement Program, Transportation Improvement Program and the Constrained Long Range Transportation Plan.

- Submitted final, approved Middle Peninsula Transportation Demand Management Plan to DRPT and posted on MPPDC website.
- Prepared and submitted final report, financial report, and reimbursement request to DRPT.

Project 30312 Rural Transportation Planning

This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.

- Submitted RTP Quarterly report to Craig Van Dussen, VDOT Fredericksburg District Manager.
- Consulted with Ken Pollock, Director of Bay Transit, regarding the possibility of extending public transit services to the proposed King and Queen Telework Center site.
- Submitted request for funding through the HB2 process for funding to improve entrance at Rappahannock Community College site.
- Researched and collected information for an HB2 proposal for the King and Queen Business Telework Center. Drafted the application for King and Queen staff for the HB2 submittal for the Business Telework Center.
- Consulted with Chris Robinson and Joyce McGowan of VDOT regarding HB2 project submittals and received supporting information and recommendations for the HB2 application submittal.
- Drafted resolutions of support for Essex County and King and Queen County projects to be submitted for HB2 funding.
- Attended Local Programs Conference hosted by VDOT on September 29 –October 1 in Williamsburg. Staff attended the Boot Camp series on Locally Administered Projects.
- Prepared and submitted quarterly financial report and reimbursement request to VDOT.

ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

Project 30420, 30423 On-Site technical Guidance Assistance and Revolving Loan Program

The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants.

- Began preparation of grant proposal to DEQ to provide for septic pumpout assistance to LMI homeowners to comply with Chesapeake Bay requirement to pump septic systems every 5 years. MPPDC has a waiting list of 61 homeowners, mostly from King and Queen County. King William responded to request regarding localities planning on issuing pumpout notices in 2016. Proposal will request funding for 165 pumpouts. The grant, if approved, will provide funding January – August, 2016 for ½ the cost of a pumpout up to \$150.
- Received phone call from King and Queen County homeowner regarding assistance for installation of septic system at existing home. Consulted with Marc Longest, Middlesex County Health Department, regarding presence of existing septic infrastructure. Health Department has no record of any septic system on the property.
- Consulted with Gloucester County homeowner regarding status of septic repairs.
- Consulted with Gloucester Point homeowner regarding repayment process.
- Consulted with Gloucester County homeowner regarding estimate for a septic repair. Consulted with contractor regarding existing septic tank. Inquired of Gloucester Health Department regarding repair permit. Informed homeowner that he will need to provide copy of repair permit and estimates and/or invoices for charges for electrical, clearing, existing septic tank, and engineering before final determination of funding can be made.
- Executed ACH loan payments for septic loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Note: All WQIF grant funds have been spent and all VRA grant funds have been committed. MPPDC staff are continuing to search for additional grant funding for this program. The ability to blend loans with grants is crucial in assisting low income homeowners in correcting failing septic systems.

Remaining uncommitted funding – \$199,716 loan funds.

ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

Project 301702 Small Business Revolving Loan Fund

MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

Project 30108 Building Collaborative Communities (BCC) Grant

This project, with funding from the Virginia Department of Housing and Community Development, is a collaborative effort with regional and local, public and private stakeholders to create an organizational structure with the capacity and resources to lead regional economic development initiatives in the Middle Peninsula. The project will seek to provide education, training and outreach to local officials on regional economic development partnerships, re-establish the Tidewater Resource Conservation and Development Council, update the River County Economic Development study, as well as draft policies, bylaws and a conceptual work plan for the newly created economic development organization.

- Attended the quarterly RC&D meeting in Charlottesville on October 9th. Four RC&D Councils were in attendance to discuss various project efforts and activities of the active councils and to the possible creation of opening the statewide council up for individual membership for those interested in continuing their work on conservation in their locality.
- Discussed with Andrew McRoberts of Sands Anderson the retooling of the Tidewater RC&D Corporate bylaws and charter to reflect the need for the new corporate entity to address economic development issues across the Middle Peninsula.
- Provided draft documents to Andrew McRoberts of Sands Anderson for reformatting.
- Discussed project progress with Michelle Jones, Community Specialist at the Department of Housing and Community Development. Reviewed draft bylaws and Memorandum of Agreement to participate in the formation of a regional Economic Development Organization.
- Met with Jim Pyne, Adjunct Professor at Old Dominion University Engineering Department, concerning new partnership opportunities between the School of Engineering in the Middle Peninsula Planning District Commission on matters related to economic development.

LOCAL INITIATIVES

Funding - local dues, PDC base-funding from VDHC and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

Project 30106 Middle Peninsula Regional Jail Flash Freeze Feasibility Study

The Middle Peninsula Regional Jail Authority will use funds from the USDA RBEG program to contract with the Middle Peninsula Planning District Commission (MPPDC) to conduct a feasibility study to evaluate whether, and to what degree, the Middle Peninsula Regional Security Center, local economies, and small scale emerging farms across the Middle Peninsula can benefit from a flash freezing produce program. The feasibility study will assist with exploring and addressing both the infrastructure and capital needs for establishing a freezing program as well as the larger community implications of supporting and enhancing economic growth and community vitality.

- Contacted Scott Tate, VTech, regarding the need for a status update of the project. According to Scott Tate the project is on schedule and will be completed by November 1, 2015. However to stay on track a third meeting of the Flash Freeze Steering Committee was scheduled for October 21, 2015 at 10:30am – 12pm in Saluda, VA.
- Drafted a letter to William Gillette, Consultant, to invite him to the Steering Committee meeting and sent the agenda for the meeting to Flash Freeze Steering Committee members.
- Drafted and submitted quarterly report to USDA.

- Prepared and submitted quarterly financial report and reimbursement request to USDA.
- Invoiced MPRJA and sent copies of quarterly reports and financials to Andy Scales.

Project 3080161 Local & Regional Technical Assistance

This program responds to daily requests for technical assistance which other commission programs are unable to provide.

- Developed and submitted a grant proposal to the Dominion Foundation titled: “Prescription and Heroin Abuse Prevention Marketing Campaign”. The campaign is designed to increase public education about the problems of prescription and heroin drug abuse and will utilize the grass roots initiative, “Sink or Swim”, developed in Gloucester and Mathews Counties.
- Coordinated a vision meeting to discuss opportunities for growth and jobs in the solar industry in the Middle Peninsula. Attending the meeting were Jason Perry, RCC; Michelle Brown, Economic Development and Tourism Coordinator for Middlesex County; Johnny Cornett, Engineering Technology Program Head at RCC; and Maureen Fairbrother, citizen of Middlesex County. The group was interested in developing a group of community partners, such as Dominion Power and local energy businesses, to meet in November to discuss the opportunities and pitfalls.
- Submitted a grant application to the Chesapeake Bay Restoration Fund Advisory Committee to implement an education and marketing campaign focused on the benefits of donating land to the Chesapeake Bay Middle Peninsula Public Access Authority.
- Reviewed previous grant applications in preparation to submit an application to the Department of Commerce NOAA Marine Debris Program to conduct a Community-based Marine Debris Removal project.
- Attended the Middle Peninsula-Northern Neck Housing Group meeting on September 21st in Urbanna to discuss housing and homelessness issues and initiatives in the two regions. The group is the designated Department of Housing and Community Development Continuum of Care provider for the region.
- Consulted with Felicia Fred, EPA Brownfield and Revitalization Project Manager, on upcoming funding opportunity that would allow for removal of marine debris from the Pamunkey and Mattaponi Rivers.
- Received the response to formal request to USDA Rural Development on funding opportunities available for CEDS projects.
- Received a request from a Virginia Tech PhD Engineering student for mentoring on a fellowship study looking at broadband deployment issues and capabilities in rural coastal regions.
- Held Small Business Workshop at MPPDC offices on Saturday, September 26th, in partnership with SCORE of Williamsburg and C&F Bank. Out of 7 registrants, 3 Gloucester County citizens attended the workshop.
- Contacted Maria Everett with the Virginia Freedom of Information Advisory Council concerning an October 28th presentation to the Middle Peninsula Planning District Commission on matters related to the Freedom of Information Act requirements. Ms. Everett agreed to present to the Commission.

- Received notice of funding from VDEM for 2016 Homeland Security grants for the following projects – Amateur Radio Workshops, Regional Emergency Planner position, Regional Shelter Partner List, THIRA for Mathews and Middlesex and THIRA for King William, King and Queen and Essex.

Project 30019 Urbanna Creek Foundation Project

This is a shoreline restoration project for Urbanna Creek that proposes collaboration with the MPPDC, VDOT, Urbanna Oyster Festival Foundation, Christchurch School and VIMS. The project proposes to reduce the amount of sediment and nutrients released into Urbanna Creek caused by an enormous hole underneath the bridge that is allowing ground and surface water runoff from public right of way and private property to deposit into the Creek. The project includes filling the hole and design of a shoreline restoration method.

- Invoiced the Urbanna Oyster Festival Foundation Inc. for final payment for this project.

Project 30109 Tidewater RC&D Staff Support

The Tidewater RC&D Council, Incorporated is a 501(c)(3) corporation organized to provide leadership, initiative and direction in development of a plan for the orderly development and utilization of the Middle Peninsula/Northern Neck regions’ human and natural resources. With loss of federal support, the Northern Neck members opted to retire from the Council. The Middle Peninsula members desired to continue the organization and requested MPPDC to provide staff support and act as their fiscal agent. Tidewater RC&D’s resources were divided and 40% was transferred to the Northern Neck Planning District Commission, Inc.

- Attended Virginia RC&D Annual meeting in Charlottesville to represent Tidewater RC&D, Inc.
- Participated, with RC&D, Inc. Chair, Mo Lynch, in NSF Dahlgren Muse's Beach Range Station 21 Kickoff Meeting for Tidewater RC&D contract to oversee shoreline stabilization mitigation project in Westmoreland County.
- Consulted with Tracy Longest, State Farm Insurance regarding expiring general liability policy and requesting invoice and US Navy Endorsements.
- Provided Tidewater RC&D Constitution, By-Laws, annual SCC reports, and membership list to Sands, Anderson for review.

HOUSING

Funding –Housing Loan Program Income

Project 300132 Energy Efficiency and Conservation Block Grant (EECBG)

Summary: Governor Timothy Kaine announced on October 6, 2009 that \$9.7 million in Energy Efficiency and Conservation Block Grants (EECBG) would be distributed on a competitive basis to small local governments. Virginia’s 21 Planning District Commissions administered the program and assisted localities in the development of proposals which were ranked and awarded by the Department of Mines, Minerals and Energy (DMME). The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but is tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.

- Prepared and submitted annual report to DMME.

- Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12th of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.

EMERGENCY SERVICES

Funding - Pending

Project 31201 Middle Peninsula All-Hazards Mitigation Plan Update (Reported under Mandates)

Project 31202 Regional Emergency Management Planner

Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.

- Completed and submitted to the Virginia Department of Emergency Management the Quarterly report for the period July – October, 2015, for the SHSG 2014 Grant.
- Continued to receive resource typing data from the Middle Peninsula localities. Continued to update the Draft Middle Peninsula Resource Typing Guide. To date, Gloucester, King William, Mathews, Middlesex, and Essex/Tappahannock have submitted data. King and Queen County has responded but not sent requested data. The data includes emergency equipment and physical resources. A draft document will be available for review in October.
- Met with Matthew Carpentier, Emergency Preparedness Coordinator of the Three Rivers Health District, to discuss the Rt. 17 Evacuation Plan. Mr. Carpentier reviewed and offered comments on EFS #8, Public Health and Medical Services for the Draft Rt. 17 Evacuation Plan.
- Participated in the Hurricane Evacuation Coordination Workgroup on September 30, 2015 in James City County. The information developed in this series of meetings will be utilized in the framework of the Rt. 17 Evacuation Plan.
- Prepared and submitted quarterly financial report and reimbursement request to VDEM.

AGENCY ADMINISTRATION

Funding - Indirect cost reimbursements from all PDC projects

Project 300181 MPPDC Administration

Administrative services provided to MPPDC programs. Planned FY13 Indirect Cost rate =50%.

- Prepared vouchers, processed A/P, processed payroll, processed deposits and balanced bank accounts.
- Prepared MPPDC monthly financial statements.

CLOSED FY16 PROJECTS

Project 30104 DHCD Planning Grant—VA Sea Grant Universities MP Partnership

This initiative looks to develop new partnerships with Virginia Universities participating within the Virginia Sea grant Network to enhance Virginia Universities' impacts and value-added services to Middle Peninsula private businesses and coastal localities.