



## COMMISSIONERS

### **Essex County**

*Mr. John Clickener  
Hon. Margaret H. Davis  
Hon. John C. Magruder*

### **Town of Tappahannock**

*Hon. Roy M. Gladding*

### **Gloucester County**

*Hon. Ashley C. Chriscoe  
Dr. William G. Reay  
Hon. Michael R. Winebarger*

### **King and Queen County**

*Hon. Sherrin C. Alsop  
Hon. R. F. Bailey  
Mr. Thomas J. Swartzwelder  
(Chairman)*

### **King William County**

*Hon. David E. Hansen  
Hon. Travis J. Moskalski  
(Treasurer)  
Mr. Eugene J. Rivara  
Ms. Bobbie Tassinari*

### **Town of West Point**

*Hon. Jack Lawson*

### **Mathews County**

*Hon. George C. Morrow  
Mr. Thornton Hill  
Hon. Marion C. Love  
Ms. Melinda Conner*

### **Middlesex County**

*Mr. Gordon E. White  
Hon. Wayne H. Jessie, Sr.  
Mr. Matthew L. Walker  
Vacant*

### **Town of Urbanna**


*Hon. Steve Hollberg  
Ms. Holly Gailey*

### **Secretary/Director**

*Mr. Lewis L. Lawrence*

## MEMORANDUM

**TO: MPPDC Board of Commissioners**

**FROM: Lewis Lawrence, Executive Director** 

**DATE: February 21, 2018**

**RE: February Commission Meeting**

The Middle Peninsula Planning District Commission will host its monthly meeting on Wednesday, February 28, 2017 at 7:00 p.m. in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda.

Enclosed are the February meeting agenda and supporting materials for your review prior to the meeting.

If you have any questions concerning material in your agenda packet, please give me a call at 804-758-2311 or email me at [LLawrence@mppdc.com](mailto:LLawrence@mppdc.com).

I look forward to seeing you on **February 28<sup>th</sup>**!

This Page Left Intentionally Blank

***Middle Peninsula Planning District Commission  
Meeting***

**7:00 P.M.**

**Wednesday, February 28, 2018**

**125 Bowden Street**

**Saluda VA 23149**

- I. Welcome and Introductions
- II. Approval of January Minutes
- III. Approval of January Financial Reports
- IV. Executive Director's Report on Staff Activities for the Month of February
- V. Public Comment

**AGENDA ITEMS FOR DISCUSSION**

- VI. General Assembly Update
- VII. Adoption of Middle Peninsula CDBG Priorities
- VIII. Continuing Discussion of Committee Appointments and Election Vacancy
  - OPD & Budget Committee
  - Nominating Committee
  - Executive Committee
  - MPPDC Treasurer/Vice-Chairman
- IX. Other Business
- X. Adjournment

This Page Left Intentionally Blank

# **MIDDLE PENINSULA PLANNING DISTRICT COMMISSION**

**January 24, 2018**

**Saluda, Virginia**

## **I. Welcome and Introductions**

The monthly meeting of the Middle Peninsula Planning District Commission was held in the Regional Board Room at the Middle Peninsula Planning District Commission office in Saluda, Virginia on Wednesday, January 24, 2018, at 7:00 p.m. MPPDC Chairman Thomas Swartzwelder welcomed everyone in attendance.

### **Commissioners Present**

Essex County: John Magruder, Margaret “Prue” Davis, John Clickener

King and Queen County: Tom Swartzwelder

King William County: Travis Moskalski, Eugene Rivara

Gloucester County: Ashley Chriscoe, Dr. Willy Reay, Michael Winebarger

Mathews County: Tim Hill, Melinda Conner, G.C. Morrow, Marion Love

Middlesex County: Gordon White, Wayne Jessie

Town of Urbanna: Steve Hollberg, Holly Gailey

### **Commissioners Absent**

King and Queen County: R.F. Bailey, Sherrin Alsop

King William County: David Hansen, Mark Reeter

Town of Tappahannock: Monte “Roy” Gladding

Middlesex County: Jack Miller, Matt Walker

Town of West Point: Vacant

### **Also in Attendance**

Lewis Lawrence, MPPDC Executive Director

Harrison Bresee III, MPPDC Regional Emergency Planner

Dawn Kirby, MPPDC Secretary

## **II. Approval of December Minutes**

Chairman Swartzwelder asked whether there were any corrections or changes to the December Minutes. There being no corrections to the Minutes, Chairman Swartzwelder requested a motion to approve the December Minutes. Ms. Conner moved that the December Minutes be approved. Mr. Chriscoe seconded the motion; motion carried.

## **III. Approval of December Financial Report**

Chairman Swartzwelder asked whether there were any questions regarding the December financial report before being approved subject to audit. There being no questions, Chairman Swartzwelder requested a motion to approve the December financial report subject to audit. Mr. Chriscoe moved to approve the December financial report subject to audit. Mr. Rivara seconded the motion; motion carried.

**IV. Executive Director's Report on Staff Activities for the Month of January**

Chairman Swartzwelder requested MPPDC Executive Director, Lewie Lawrence review the Executive Director's Report on Staff Activities for the month of January. The Executive Director's Report on staff activities is developed at a monthly staff meeting, organized by PDC Service Centers, and the activities are used to report grant funding activities.

Mr. Lawrence directed Commissioners' attention to several items:

- Sent emails to Tammy Stephenson, DEQ Water Supply Planner requesting Virginia Hydro login information for localities on November 16<sup>th</sup>, November 28<sup>th</sup> and December 11<sup>th</sup>. Mr. Lawrence reported that on January 24<sup>th</sup>, DEQ finally mailed the login information to the localities.
- Received a call from Andrew Larkin, NOAA Chesapeake Bay office concerning the potential designation of the Piankatank, Mobjack, York, Mattaponi and Pamunkey Rivers as an area of interest for conservation by the US Army Corps of Engineers and NOAA. Discussed general concerns that local governments would have with any such designation and suggested an alternative approach could be the creation of a York River and Small Coastal Basin Commission similar to that of the Rappahannock River Basin Commission. This would involve dialog with Del. Keith Hodges.
- Received a copy of a white paper briefing on stormwater nuisance flooding from the Virginia Coastal Policy Center. Provided the report to an Essex County Board of Supervisors member interested in legal options for managing stormwater flooding and posted on the PDC website.
- Consulted with Katie Ranger and Rick Hill, DEQ regarding need for variance for Mathews septic repair. AOSE reported that he was unable to design a system for the site and would need to engage the services of an engineer. As far as can be seen at this time, the repair and design will far exceed DEQ's caps for alternative system repairs. Homeowner is very low income and cannot afford the repair without full 80% cost share. Cost of repair cannot be determined without the design, DEQ will not reimburse for any of the costs until the system is installed, homeowner cannot afford the repair or even the design without the cost share, etc. MPPDC cannot approve the project without an estimate and assurance from DEQ that the homeowner will receive 80% costshare. Mr. Lawrence pointed out the client is stuck in a loop and has been working with DEQ on this for approximately 2 months. He is hoping DEQ will remedy this to allow the MPPDC to assist the client in this situation.
- Reviewed the Virginia Outdoor Foundation Open Space Lands Preservation Trust Fund program, developed a proposal and budget and submitted to VOF. This proposed project involves placing a public access easement on a

portion of the Captain Sinclair's Recreational Area for fishing & viewing public access with the revenue generated from the easement to be used to make a variety of improvements at the Recreational Area including replacement of the unsafe pier. Mr. Lawrence stated the proposed project is 100% state funded. The \$150,000 would be used to repair the boat ramp and to also build a pier and boardwalk. The project has received preliminary approval and VOF will be coming next month to review the site.

- Consulted with Elizabeth Andrews, Virginia Coastal Policy Center concerning approaches to define vacant, abandoned and dilapidated residential structures within Rural Coastal Virginia. Offered to contact Virginia Dominion Power to ascertain if a database exists of residential service for homes with no service for more than a year as a starting point. Mr. Lawrence stated the MPPDC has received a grant from VHDA and is working with the Law School on how to track these vacant properties as the Commissioner of Revenue doesn't usually classify these particular properties. Once vacant properties have been located, the property will be assessed for its ability to be rehabbed or if it is a total loss.

#### **V. Public Comment**

None.

#### **VI. Adoption of Calendar Year Meeting Schedule**

The Commission will meet on the 4<sup>th</sup> Wednesday of each month except for December when it will meet on the 3<sup>rd</sup> Wednesday. There will be no meeting in August. Meetings will be held at the Regional Board Room in Saluda, except for dinner meetings in March, June and October. Locations TBD. Mr. Hollberg moved to approve the CY 2018 Annual Meeting Schedule as proposed. Mr. Hill seconded the motion; motion carried.

#### **VII. General Assembly Update**

Last month the Commission voted to engage the services of Advantus Strategies to represent the interest of the Middle Peninsula for the 2018 General Assembly session. MPPDC Executive Director, Lewie Lawrence reviewed the second legislation report from Advantus Strategies. The work on key legislative priorities began with three legislative proposals addressing dredging: HB1093 (Hodges) addition of dredging to purpose of Middle Peninsula Chesapeake Bay Public Access Authority; HB1095 (Hodges) Chesapeake Bay Public Water Access Authorities; Regional Dredging; and SB693 (Lewis) Waterway Maintenance Fund; Grant Program. HB1093 and HB1095 were approved unanimously and will proceed uncontested. SB693 was approved unanimously by the Senate's Agriculture, Natural Resources Committee and referred to Senate Finance Committee. SB693 and its companion, HB575 (Bloxom) have parallel budget amendments that provide a funding mechanism, which in the case of the Waterway Maintenance Fund originates with the transfer of un-refunded watercraft fuel taxes to a specific

purpose, and directs additional transfers to the proposed Fund. Sen. Lewis' amendment proposes from the "amounts remaining" \$5MM the first year and \$5MM the second year. Del. Hodges' budget amendment proposes from the "amounts remaining" \$1.5MM the first year and \$1.5MM the second year. Mr. Lawrence added this Fund will be administered by the Port Authority and does not require a match. Guidelines will need to be developed for the dispersal of these funds. In addition, SB951 (Surovell) which prohibits hydraulic fracturing in the Eastern Virginia Groundwater Management Area, has been referred to the Senate's Agriculture, Conservation and Natural Resources Committee. Mr. Lawrence drew the Commissioner's attention to a list of stormwater bills the General Assembly will be considering this session. Del. Keith Hodges will be presenting his stormwater bills Wednesday, January 31 and support is welcome. Mr. Lawrence will inform the Commissioners with the exact time, when it becomes known. Mr. Lawrence stated he receives weekly reports from Advantus Strategies and will be happy to share the reports with others upon request. The list of bills being tracked can be accessed on the Richmond Sunlight website at <https://www.richmondsunlight.com/>.

#### **VIII. Review and Consideration of Update to MPPDC Procurement Policy**

Mr. Lawrence provided the Commissioners with the *Procurement Policy to align MPPDC policies with § 2.2-4303*. After review, Mr. Hollberg moved to accept the MPPDC Procurement Policy as presented. Mr. Clickener seconded the motion; motion carried.

#### **IX. Committee Appointments**

OPD & Budget Committee  
Nominating Committee  
Executive Committee

The Commission discussed the need for these committee assignments. After discussion it was decided that this will be revisited at the February meeting.

#### **X. Vice-Chair Vacancy Discussion/Election**

Mr. O.J. Cole, Mathews was not re-elected to the Board of Supervisors therefore creating a vacancy for Vice-Chair on the Commission. The Commissioners discussed several options in filling the vacancy and decided to leave the position of Vice-Chair vacant for a period of six months. The Chair will consider all options for discussion at the February meeting.

#### **XI. Other Business**

Commissioner's Priorities List –Mr. Lawrence asked the Commission to think about their answers and to return the form to him on or before March 10<sup>th</sup> to help inform the draft Budget and OPD process.



**XII. Adjournment**

Chairman Swartzwelder requested a motion to adjourn the meeting. Mr. Moskalski so moved; Mr. Chriscoe seconded. The motion carried.

*\*Note: All handouts distributed at a meeting are filed in the official MPPDC record book of the minutes. Copies of all PowerPoint presentations, if any, are filed with the official minutes.*

COPY TESTE:

---

**(Secretary)**

This Page Left Intentionally Blank

# Project Financial Report

Middle Peninsula Planning District Commission

Run Date: 02/06/2018  
Run Time: 4:09:30 pm  
Page 1 of 1

Period Ending: 01/31/18

|                |                           | Expenditures        |                  |                     |                   |               | Revenues            | Balance          |
|----------------|---------------------------|---------------------|------------------|---------------------|-------------------|---------------|---------------------|------------------|
| Code           | Description               | Budget              | Curr Month       | Project Total       | Un/Over           | % Budget      |                     |                  |
| 30013          | EE&CBG Project            | 3,975.00            | 0.75             | 4,055.23            | -80.23            | 102.02%       | 4,434.90            | 379.67           |
| 30109          | MPEDRO Staff Support      | 20,800.38           | 681.79           | 21,787.47           | -987.09           | 104.75%       | 22,305.68           | 518.21           |
| 30111          | Blue/Green Infrastructure | 36,140.77           | 2,205.51         | 31,507.62           | 4,633.15          | 87.18%        | 29,285.41           | -2,222.21        |
| 30115          | VHDA Community Imp        | 30,000.00           | 883.96           | 3,327.78            | 26,672.22         | 11.09%        | 0.00                | -3,327.78        |
| 30170          | MPBDP Staff Support       | 22,213.09           | 81.02            | 20,817.57           | 1,395.52          | 93.72%        | 22,727.68           | 1,910.11         |
| 30213          | FY18 TDM                  | 84,807.00           | 4,850.85         | 37,959.87           | 46,847.13         | 44.76%        | 49,312.82           | 11,352.95        |
| 30315          | FY18 Rural Transportati   | 72,500.00           | 3,513.29         | 25,772.37           | 46,727.63         | 35.55%        | 17,473.66           | -8,298.71        |
| 30420          | Onsite Loan Management    | 168,942.76          | 746.19           | 148,793.57          | 20,149.19         | 88.07%        | 180,980.88          | 32,187.31        |
| 30428          | WQIF 2016, \$183500 R     | 216,500.00          | 9,103.29         | 85,258.34           | 131,241.66        | 39.38%        | 46,805.10           | -38,453.24       |
| 30429          | Septic Pumpout 2017/EPA   | 11,082.00           | 27.77            | 7,001.75            | 4,080.25          | 63.18%        | 5,201.57            | -1,800.18        |
| 30502          | Water Supply Planning     | 162,950.00          | 1,361.49         | 141,345.37          | 21,604.63         | 86.74%        | 160,632.45          | 19,287.08        |
| 31002          | GA Lobby FY09             | 18,247.75           | 0.00             | 18,247.75           | 0.00              | 100.00%       | 24,000.00           | 5,752.25         |
| 31204          | Regional Emergency Plan   | 95,000.00           | 8,842.95         | 77,440.56           | 17,559.44         | 81.52%        | 21,660.93           | -55,779.63       |
| 31205          | MSAT Phones/2016SHS       | 47,340.88           | 0.00             | 58,426.10           | -11,085.22        | 123.42%       | 47,509.59           | -10,916.51       |
| 31206          | Regional EOP Gap Analy    | 82,851.00           | 45.13            | 83,224.82           | -373.82           | 100.45%       | 82,851.00           | -373.82          |
| 31207          | MP/NN Mass Casualty E     | 64,473.00           | 100.79           | 481.23              | 63,991.77         | 0.75%         | 0.00                | -481.23          |
| 31208          | MP/NN Regional Debris N   | 43,000.00           | 100.79           | 481.23              | 42,518.77         | 1.12%         | 0.00                | -481.23          |
| 31500          | Living Shoreline Incentiv | 25,830.00           | 424.02           | 6,579.86            | 19,250.14         | 25.47%        | 20,496.91           | 13,917.05        |
| 32015          | FY17 PAA Staff Support    | 8,027.46            | 390.56           | 6,166.03            | 1,861.43          | 76.81%        | 8,027.46            | 1,861.43         |
| 32016          | VIMS Living Shoreline/    | 92,636.80           | 117.27           | 34,573.46           | 58,063.34         | 37.32%        | 34,162.42           | -411.04          |
| 32017          | NAWCA PAA project         | 75,000.00           | 445.29           | 1,995.25            | 73,004.75         | 2.66%         | 75,000.00           | 73,004.75        |
| 32138          | FY17_Coastal_TA/NOA       | 60,000.00           | 0.00             | 60,551.61           | -551.61           | 100.92%       | 60,551.61           | 0.00             |
| 32139          | Eco_Business - PAA Mat    | 47,000.00           | 125.97           | 47,786.05           | -786.05           | 101.67%       | 47,627.90           | -158.15          |
| 32140          | FY18 Coastal TA           | 60,000.00           | 5,252.53         | 20,368.46           | 39,631.54         | 33.95%        | 7,518.31            | -12,850.15       |
| 32141          | WWF_ANPDC                 | 10,000.00           | 829.03           | 4,997.79            | 5,002.21          | 49.98%        | 0.00                | -4,997.79        |
| 32142          | ANPDC Ecotourism          | 47,495.00           | 4,561.29         | 14,277.33           | 33,217.67         | 30.06%        | 2,153.94            | -12,123.39       |
| 32210          | WWF Inititative/NOAAC     | 50,000.00           | 122.14           | 50,660.15           | -660.15           | 101.32%       | 50,507.12           | -153.03          |
| 38018          | FY18 Local Projects       | 170,904.00          | 9,655.38         | 89,208.98           | 81,695.02         | 52.20%        | 171,494.63          | 82,285.65        |
| <b>Totals:</b> |                           | <u>1,827,716.89</u> | <u>54,469.05</u> | <u>1,103,093.60</u> | <u>724,623.29</u> | <u>60.35%</u> | <u>1,192,721.97</u> | <u>89,628.37</u> |

## Balance Sheet by Category

Middle Peninsula Planning District Commission

Period Ending: 01/31/18

Format: 1 Board

Run Date: 2/6/18

Run Time: 4:10:13 pm

Page 1 of 1

### Assets:

|                                     |            |
|-------------------------------------|------------|
| Cash in Bank                        | 532,455.07 |
| Cash in Bank, Restricted            | 237,570.85 |
| Receivables                         | 305,566.95 |
| Property & Equipment                | 7,576.17   |
| Prepaid Pension (Deferred Outflows) | 30,454.00  |

**Total Assets:**

**\$1,113,623.04**

### Liabilities:

|                         |            |
|-------------------------|------------|
| Accounts Payable        | 15,331.42  |
| VRA Loan Payables       | 216,724.61 |
| Payroll Withholdings    | -0.22      |
| Accrued Leave           | 45,589.34  |
| Deferred Inflows (VRS)  | 220,036.00 |
| Net Pension Liabilities | 56,917.00  |
| Cost Allocation Control | 4,745.81   |

**Total Liabilities:**

**\$559,343.96**

### Equity:

|   |            |
|---|------------|
| Local Initiatives/Information Resources | 88,037.90  |
| Economic Development                    | -680.51    |
| Transportation Programs                 | 3,054.24   |
| Emergency Management Projects           | -68,032.42 |
| Onsite Repair & Pumpout                 | -8,063.75  |
| Housing                                 | -3,110.52  |
| Coastal Community & Environmental       | -16,365.46 |
| Public Access Auth Programs             | 74,455.14  |
| Mandates                                | 19,292.39  |
| Temporarily Restricted                  | 182,126.96 |
| General Fund Balance                    | 283,565.11 |

**Total Equity:**

**\$554,279.08**

**Total Liabilities and Equity**

**\$1,113,623.04**

**Balance:**

**\$0.00**

## Agencywide R&E by Category

Middle Peninsula Planning District Commission

Run Date: 02/06/2018  
Run Time: 4:10:49 pm  
Page 1 of 1

Period Ending: 01/31/18  
Format: 1 Agencywide R&E  
With Indirect Cost Detail

| Code & Description           | Budget            | Current          | YTD               | Un/Ovr            | % Bud         |
|------------------------------|-------------------|------------------|-------------------|-------------------|---------------|
| <b>Revenues</b>              |                   |                  |                   |                   |               |
| Local Match                  | 0.00              | 0.00             | 40,454.59         | -40,454.59        | 0.00%         |
| Local Annual Dues            | 109,899.00        | 0.00             | 109,899.00        | 0.00              | 100.00%       |
| Local Other Revenues         | 28,524.00         | 0.00             | 45,907.85         | -17,383.85        | 160.94%       |
| Local Other Organizations    | 15,000.00         | 3,177.44         | 12,105.70         | 2,894.30          | 80.70%        |
| State Revenues               | 143,817.00        | 40,478.00        | 100,698.00        | 43,119.00         | 70.02%        |
| Federal Revenues             | 474,620.00        | 32,932.26        | 202,026.79        | 272,593.21        | 42.57%        |
| Miscellaneous Income         | 7,700.00          | 1,233.65         | 10,013.19         | -2,313.19         | 130.04%       |
| RevolvingLoan Program Income | 9,000.00          | 14,895.23        | 56,249.79         | -47,249.79        | 625.00%       |
| <b>Revenues</b>              | <b>788,560.00</b> | <b>92,716.58</b> | <b>577,354.91</b> | <b>211,205.09</b> | <b>73.22%</b> |
| <b>Expenses</b>              |                   |                  |                   |                   |               |
| Personnel                    | 341,895.00        | 36,431.09        | 235,094.72        | 106,800.28        | 68.76%        |
| Facilities                   | 30,878.00         | 3,149.32         | 17,987.11         | 12,890.89         | 58.25%        |
| Communications               | 4,400.00          | 358.53           | 2,929.72          | 1,470.28          | 66.58%        |
| Equipment & Supplies         | 4,900.00          | 84.80            | 1,804.68          | 3,095.32          | 36.83%        |
| Travel                       | 10,350.00         | 700.47           | 4,235.74          | 6,114.26          | 40.93%        |
| Professional Development     | 9,950.00          | 208.99           | 7,585.34          | 2,364.66          | 76.23%        |
| Contractual                  | 323,574.00        | 9,470.59         | 152,984.81        | 170,589.19        | 47.28%        |
| Miscellaneous                | 58,685.00         | 4,072.86         | 25,691.20         | 32,993.80         | 43.78%        |
| Regional Share               | 0.00              | 0.00             | 40,454.59         | -40,454.59        | 0.00%         |
| <b>Expenses</b>              | <b>784,632.00</b> | <b>54,476.65</b> | <b>488,767.91</b> | <b>295,864.09</b> | <b>62.29%</b> |
| <b>Agency Balance</b>        | <b>3,928.00</b>   | <b>38,239.93</b> | <b>88,587.00</b>  |                   |               |

This Page Left Intentionally Blank

# Middle Peninsula Planning District Commission



## MPPDC General Fact Sheet

### WHAT IS MPPDC?

The Middle Peninsula Planning District Commission (MPPDC) was established pursuant to the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et seq., Code of Virginia (1950) as amended) and by joint resolutions of the governing bodies of its constituent member jurisdictions.

The "MPPDC" describes the geographic section of Virginia which encompasses the Counties of Essex, Gloucester, King and Queen, King William, Mathews and Middlesex and the Towns of Tappahannock, Urbanna and West Point.

### BACKGROUND

The Agreement to organize a Planning District Commission was made on January 31, 1972, by and between the government subdivisions as authorized by the Virginia Area Development Act.

### WHAT DOES MPPDC DO?

The purpose of the Commission is to promote the orderly and efficient development of the physical, social, and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

### HOW ARE DECISIONS MADE AT MPPDC?

Decision-making occurs through the Middle Peninsula Planning District Commission, a governing body comprised of elected officials, citizens, and chief administrative officers representing the six counties and three towns in the region.

### QUICK FACTS

#### Region at Glance

- > Six Counties: Essex, Gloucester, King & Queen, King William, Mathews and Middlesex
- > Three Towns: West Point, Urbanna, and Tappahannock
- > 1,387 Square Miles
- > 1,055 Miles of Shoreline

> 888,064 Acres of Land

> 90,826 People

> \$681 Average Weekly Wage (State=\$1063)

> 73% Out Commute Rate

#### By the Numbers

> 1.1% Total State Population

> \$50,001 Median Household Income



#### For More Information:

MPPDC  
P.O. Box 286  
Saluda Professional Center  
125 Bowden Street  
Saluda, Virginia 23149  
Phone: 804-758-2311  
Please visit the MPPDC website at:  
[www.mppdc.com](http://www.mppdc.com)

# Regional Profile:

All data is from Census 2000 and Census 2010 unless otherwise stated

| Population Trends    |                  |               |                                  | Median Household Income and Unemployment Rate <sup>1</sup> |                 |                             |             |
|----------------------|------------------|---------------|----------------------------------|--|-----------------|-----------------------------|-------------|
| Locality             | Total Population |               | Population Growth from 2000-2010 | Median Income Estimates                                    |                 | Unemployment Rate Estimates |             |
|                      | 2000             | 2010          |                                  | 2006-2010  | 2007-2011       | 2006-2010                   | 2007-2011   |
| Essex                | 9,989            | 11,151        | 12%                              | \$46,235   | \$44,581        | 9.0%                        | 8.2%        |
| Gloucester           | 34,780           | 36,858        | 6%                               | \$58,389   | \$60,269        | 6.5%                        | 5.9%        |
| King & Queen         | 6,630            | 6,945         | 5%                               | \$44,442   | \$48,170        | 8.6%                        | 7.4%        |
| King William         | 13,146           | 15,935        | 21%                              | \$64,964   | \$64,982        | 7.3%                        | 6.7%        |
| Mathews              | 9,207            | 8,978         | -2%                              | \$47,435   | \$54,118        | 5.9%                        | 6.0%        |
| Middlesex            | 9,932            | 10,959        | 10%                              | \$50,207   | \$53,615        | 7.4%                        | 6.4%        |
| Town of Tappahannock | 2,138            | 2,375         | 11.1%                            | \$39,149   | \$35,313        | 6.6%                        | 7.6%        |
| Town of Urbanna      | 543              | 476           | -12.3%                           | \$44,813   | \$45,682        | 1.5%                        | 4.5%        |
| Town of West Point   | 2,866            | 3,306         | 15.4%                            | \$51,979   | \$52,768        | 7.4%                        | 9.5%        |
| <b>Region Total</b>  | <b>83,684</b>    | <b>90,826</b> | <b>9%</b>                        | <b>\$49,735</b>  | <b>\$51,055</b> | <b>7.6%</b>                 | <b>6.5%</b> |

| Race in the Middle Peninsula |               |               |                |               |               |                |            |            |                |              |              |                |
|------------------------------|---------------|---------------|----------------|---------------|---------------|----------------|------------|------------|----------------|--------------|--------------|----------------|
| Locality                     | White         |               |                | Black         |               |                | Asian      |            |                | Other        |              |                |
|                              | 2000          | 2010          | Percent Change | 2000          | 2010          | Percent Change | 2000       | 2010       | Percent Change | 2000         | 2010         | Percent Change |
| Essex                        | 5,790         | 6,370         | 10%            | 3,900         | 4,247         | 9%             | 81         | 86         | 6%             | 218          | 448          | 106%           |
| Gloucester                   | 30,148        | 32,149        | 7%             | 3,585         | 3,197         | -11%           | 240        | 286        | 19%            | 807          | 1,226        | 52%            |
| King and Queen               | 4,059         | 4,663         | 15%            | 2,365         | 1,975         | -16%           | 18         | 17         | -6%            | 188          | 290          | 54%            |
| King William                 | 9,703         | 12,297        | 27%            | 2,999         | 2,819         | -6%            | 48         | 118        | 146%           | 396          | 701          | 77%            |
| Mathews                      | 8,038         | 7,898         | -2%            | 1,036         | 823           | -21%           | 17         | 31         | 82%            | 116          | 226          | 95%            |
| Middlesex                    | 7,797         | 8,680         | 11%            | 1,999         | 1,978         | -1%            | 12         | 37         | 208%           | 124          | 264          | 113%           |
| <b>Regional Total</b>        | <b>65,535</b> | <b>72,057</b> | <b>10%</b>     | <b>15,884</b> | <b>15,039</b> | <b>-5%</b>     | <b>416</b> | <b>575</b> | <b>38%</b>     | <b>1,849</b> | <b>3,155</b> | <b>71%</b>     |

| FY18 Locality Budget Data |         |   |                        |                    |                            |                        |                           |
|---------------------------|---------|---|------------------------|--------------------|----------------------------|------------------------|---------------------------|
| Locality                  | Raise % | Compensation Notes  | Real Property Increase | Real Property Rate | Personal Property Increase | Personal Property Rate | Other                     |
| Essex                     | None    | Holiday bonus included  | \$0.02                 | <b>\$0.86</b>      | \$0.25                     | <b>\$3.75</b>          | \$40 Vehicle Licenses Tax |
| Gloucester                |         | 1% Contingent bonus funded from FY year end operating results                                       | None                   | <b>\$0.695</b>     | None                       | <b>\$2.95</b>          |                           |
| King and Queen            | 2%      |   | -\$0.02                | <b>\$0.53</b>      | None                       | <b>\$3.94</b>          |                           |
| King William              | 2%      |   | -\$0.02                | <b>\$0.90</b>      | None                       | <b>\$3.65</b>          |                           |
| Mathews                   | 2%      |   | \$0.035                | <b>\$0.575</b>     | None                       | <b>\$3.70</b>          |                           |
| Middlesex                 |         | 1.5% increase to those "County only" Salaried(not comp board) employees with a favorable evaluation | \$0.03                 | <b>\$0.56</b>      | \$0.42                     | <b>\$1.65</b>          |                           |

<sup>1</sup> Data from the Bureau of Labor Statistics Local Area Unemployment data & the American Community Survey 5-year Estimates



## MIDDLE PENINSULA PLANNING DISTRICT COMMISSION

### Staff Activities Service Summary of Regional Progress

| Locality             | Core Services Administered by the MPPDC |   |                |                           |                      |                   |         |                      |
|----------------------|---|---|----------------|---------------------------|----------------------|-------------------|---------|----------------------|
|                      | Information Resources/<br>Assistance    | Coastal Community Development/<br>Environmental | Transportation | Onsite Repair and Pumpout | Economic Development | Local Initiatives | Housing | Emergency Management |
| Region-wide          | ✓                                       | ✓   | ✓              |                           | ✓                    | ✓                 | ✓       |                      |
| Essex                |   | ✓   |                |                           | ✓                    |                   |         | ✓                    |
| Gloucester           |   | ✓   |                | ✓                         |                      |                   |         | ✓                    |
| King & Queen         |   |   | ✓              |                           | ✓                    |                   |         | ✓                    |
| King William         |   |   |                |                           |                      |                   |         | ✓                    |
| Mathews              |   | ✓   | ✓              | ✓                         |                      |                   |         | ✓                    |
| Middlesex            |   |   |                |                           |                      |                   |         | ✓                    |
| Town of Tappahannock |   |   |                |                           |                      |                   |         |                      |
| Town of West Point   |   |   |                |                           | ✓                    |                   |         |                      |
| Town of Urbanna      |   |   |                |                           |                      |                   |         |                      |
| Other                | ✓                                       |   | ✓              |                           | ✓                    |                   |         | ✓                    |

### Report on Mandated Initiatives

| Locality             | Water Supply Plan Update<br>Support Staff: Lewie Lawrence<br>Start Date: 7/2016<br>Completion Date: TBD |  | All-Hazards Mitigation Plan Update<br>Support Staff: Jackie Rickards<br>Start Date: 1/2014<br>Completion Date: 8/2016 |                |
|----------------------|---|--|---|----------------|
|                      | Participating   | Current Status                             | Participating   | Current Status |
| Essex                | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |
| Gloucester           | NA  | NA   | ✓   | Adopted        |
| King & Queen         | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |
| King William         | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |
| Mathews              | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |
| Middlesex            | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |
| Town of Tappahannock | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |
| Town of West Point   | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |
| Town of Urbanna      | ✓   | Access granted from DEQ for VAHydro Access | ✓   | Adopted        |

## Opportunities Identified to Implement Commission Priorities

| Service Center | Project Title and Description   | Funding Requested | Status     |
|----------------|---|-------------------|------------|
| Environmental  | NFWF TA Service Provider  | n/a               | Approved   |
| Environmental  | DEQ – NPS Septic Repair WQIF grants to homeowners                                 | \$200,000         | Funded     |
| Environmental  | CZM – ECO PAA Dragon Run  | \$40,000          | Funded     |
| Environmental  | CZM – Coastal Technical Assistance – FY17   | \$30,000          | Funded     |
| Environmental  | NFWF – PAA Living Shoreline Oyster Bag Sills & Monitoring (VIMS)                  | \$96,637          | Funded     |
| Environmental  | DEQ – Capitalization – MP Living Shoreline Revolving Loan Program                 | \$250,000         | Funded     |
| Emergency Mgmt | VDEM – Homeland Security Regional Emergency Planner                               | \$95,000          | Not funded |
| Emergency Mgmt | VDEM – Middle Peninsula/Northern Neck Mass Casualty Functional Exercise           | \$64,473          | Funded     |
| Emergency Mgmt | VDEM – Homeland Security Middle Peninsula/Northern Neck Regional Debris Mgmt Plan | \$43,000          | Funded     |
| Environmental  | DEQ – Septic Pumpout  | \$17,000          | Funded     |
| Environmental  | NAWCA Acquisitions  | \$75,000          | Funded     |
| Economic Dev   | CZM Legal Research  | \$7,000           | Submitted  |
| Environmental  | CZM FY18 Coastal TA   | \$30,000          | Funded     |
| Environmental  | NFWF – Living Shoreline Cost Share and Demo Project                               | \$137,000         | Not Funded |
| Environmental  | CZM ANPDC WWF   | \$10,000          | Funded     |
| Housing        | VHDA – Community Impact Grant   | \$30,000          | Funded     |
| Environmental  | CZM ANPDC Ecotourism  | \$36,930          | Approved   |
| Transportation | DRPT -FY19 TDM Operating  | \$67,846          | Submitted  |
| Transportation | DRPT – TDM Marketing Research and Design  | \$20,000          | Submitted  |
| MPCBPAA        | Virginia Outdoor Foundation – Captain Sinclair Easement/Improvements              | \$180000          | Approved   |
|                |   |                   |            |
|                |   |                   |            |
|                |   |                   |            |
|                |   |                   |            |
|                |   |                   |            |
|                |   |                   |            |

## MPPDC ACRONYMS

|          |   |                 |  |
|----------|---|-----------------|--|
| ACH      | Automated Clearing House  | MPRSC           | Middle Peninsula Regional Security Center                                  |
| AFG      | Assistance to Firefighters Grants                               | NHD             | Natural Heritage Data  |
| AFID     | Agricultural and Forestry Industries Development                | NIMS            | National Incident Management System  |
| AHMP     | All Hazards Mitigation Plan                                     | NFWF            | National Fish and Wildlife Foundation                                      |
| BCC      | Building Collaborative Communities Project                      | NOAA            | National Oceanic and Atmospheric Administration                            |
| BOS      | Board of Supervisors  | NPS             | National Park Services   |
| CBPA     | Chesapeake Bay Preservation Area                                | OCVA            | Oyster Company of Virginia   |
| CBSF     | Chesapeake Bay Stewardship Fund                                 | OLGA            | On-line Grant Administration   |
| CDBG     | Community Development Block Grant                               | PAA             | Public Access Authority  |
| CEDS     | Comprehensive Economic Development Strategy                     | RBEG            | Rural Business Enterprise Grant  |
| CIP      | Capital Improvement Plan  | RBOG            | Rural Business Opportunity Grant   |
| COI      | Conflict of Interest  | RFP             | Request for Proposal   |
| CRS      | Credit Rating System  | RFQ             | Request for Qualifications   |
| CVE      | Countering Violent Extremism                                    | RLF             | Revolving Loan Fund  |
| CZMP     | Coastal Zone Management Program                                 | RTP             | Rural Transportation Planning  |
| DEQ      | Department of Environmental Quality                             | SERCAP          | Southeast Rural Community Assistance Project                               |
| DGIF     | Department of Game and Inland Fisheries                         | SHSG            | State Homeland Security Grant  |
| DHR      | Department of Historic Resources                                | SWCD            | Soil and Water Conservation District                                       |
| DHCD     | Department of Housing and Community Development                 | SWM             | Storm Water Management   |
| DMME     | Department of Mines Minerals and Energy                         | SWRP            | State Water Resource Plan  |
| DOC      | Department of Corrections                                       | THIRA           | Threat & Hazard Identification & Risk Assessment                           |
| DOE      | Department of Energy  | TIF             | Tax Increment Financing  |
| DRPT     | Department of Rail and Public Transportation                    | TMDL            | Total Maximum Daily Loads  |
| EDA      | Economic Development Administration                             | USDA            | U.S. Department of Agriculture   |
| EDO      | Economic Development Organization                               | USFWS           | U.S. Fish and Wildlife Service   |
| EECBG    | Energy Efficiency and Conservation Block Grant                  | VAPA            | Virginia Planning Association  |
| EOC      | Emergency Operation Center                                      | VAPDC           | Virginia Association of Planning District Commissions                      |
| EPA      | Environmental Protection Agency                                 | VASG            | Virginia Sea Grant   |
| FEMA     | Federal Emergency Management Agency                             | VAZO            | Virginia Association of Zoning Officials                                   |
| Fracking | Hydraulic Fracturing  | VCP             | Virginia Coastal Program   |
| GIS      | Geographic Information System                                   | VCZMP           | Virginia Coastal Zone Management Program                                   |
| HAM      | Amateur Radio   | VCWRLF          | Virginia Clean Water Revolving Loan Fund                                   |
| HRPDC    | Hampton Roads Planning District Commission                      | VDEM            | Virginia Department of Emergency Management                                |
| LGA      | Local Government Administrators                                 | VDH             | Virginia Department of Health  |
| LPT      | Local Planning Team   | VDOT            | Virginia Department of Transportation                                      |
| LSIP     | Living Shoreline Incentive Program                              | VDMME           | Virginia Department of Mines, Minerals, and Energy                         |
| MOU      | Memorandum of Understanding                                     | VEE             | Virginia Environmental Endowment   |
| MPA      | Middle Peninsula Alliance                                       | Vertical Assets | "Towers or other structures that hold cell, broadband and other equipment" |
| MPBA     | Middle Peninsula Broadband Authority                            | VHB             | Vanasse Hangen Brustlin  |
| MPCBPAA  | Middle Peninsula Chesapeake Bay Public Access Authority         | VIMS            | Virginia Institute of Marine Science                                       |
| MPEDRO   | Middle Peninsula Economic Development and Resource Organization | VMRC            | Virginia Marine Resource Commission  |

|      |  |
|------|--|
| VOAD | Volunteer Organization Active in Disasters |
| VOP  | Virginia Outdoors Plan                     |
| VRA  | Virginia Resources Authority               |
| VSMP | Virginia Stormwater Management Program     |
| VTa  | Virginia Transit Association               |
| VWP  | Virginia Water Protection                  |
| VWWR | Virginia Water Withdrawal Reporting        |
| WIP  | Watershed Implementation Plan              |
| WQIF | Water Quality Improvement Fund             |

**Middle Peninsula Planning District Commission**  
**Executive Director's Report of Regional Progress**  
**February 20, 2018**

**MPPDC: Membership, Appointments, Committee Assignments, and Networks**

**Coastal Policy Team (CPT):** The CPT, whose members and alternates represent the Virginia Coastal Zone Management Program's key partners and eight planning district commissions, provides a forum for discussion and resolution of cross-cutting coastal resource management issues. Members serve on the team at the discretion of their agency or planning district commission director. The CPT recommends funding levels to the DEQ Director for coastal zone management projects. (MPPDC Staff 15 years +)

**Congressman Robert Wittman's Fisheries Advisory Committee and Environmental Advisory Committee:** (MPPDC Staff 8 years +)

**Virginia Sea Grant Program External Advisory Committee (EAC):** The EAC provides stakeholder input on the strategic planning process, the research proposal review process, and on Commonwealth-wide trends and needs. The EAC is a diverse group of end-users including representatives from state agencies, the education community, coastal planning and management, the private sector, and NGOs. (MPPDC Staff 9 years+)

**The Association for Commuter Transportation (ACT) (Telework Council Secretary):** ACT is the premier association for professionals and organizations whose focus is the delivery of commuting options and solutions for an efficient transportation system. The Telework Council is concerned with promoting telework and providing telework information and technical assistance to employers (MPPDC Staff 10 years+)

**Middle Peninsula Northern Neck Coordinated Human Services Mobility Committee:** Provides direction for a unified comprehensive strategy for transportation service delivery in the Middle Peninsula and Northern Neck Planning Districts focused on unmet transportation needs of seniors, people with disabilities, and people with low incomes. (MPPDC Staff 12 years)

**The Coastal Society:** The Coastal Society is an organization of private sector, academic, and government professionals and students. The Society is dedicated to actively addressing emerging coastal issues by fostering dialogue, forging partnerships, and promoting communications and education. (MPPDC staff serves as a Director)

**Hurricane Evacuation Coordination Workgroup:** The Hurricane Evacuation Coordination Workgroup is comprised of state and local emergency representatives tasked with finding solutions to fill in the gaps in the Commonwealth's and Locality's plans to respond to a Major Hurricane Evacuation.

**Shelter Location Identification Subcommittee of the Hurricane Evacuation Coordination Workgroup:** Local and state experts tasked with identifying state and local shelter locations that can meet the needs of individuals with access and functional needs. A recent federal court ruling indicates that prior knowledge of shelter locations allows for more complete personal preparedness planning.

**Shelter Staffing Subcommittee of the Hurricane Evacuation Coordination Workgroup:** Local and state experts tasked with recommending solutions to alleviate staffing limitations in emergency shelters.

**Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroup #2B:** EVGMAC is charged with assisting the State Water Commission and DEQ in developing, revising and implementing a management strategy for groundwater in Eastern Virginia Groundwater Management Area. Group #2B will identify trading options and programs used in other states; evaluate how trading programs might help with future growth and development, and individual and regional solutions; and evaluate feasibility, data needs, cost and possible participants.

**Stakeholder Advisory Group for fees related to the consolidated Virginia Erosion and Stormwater Management Program:** Item 8 of Chapters 68 and 758 of the 2016 Acts of Assembly directed Virginia Stormwater Management Program Authorities and Virginia Erosion and Sediment Control Program Authorities to submit information to DEQ by August 1, 2016 and directed DEQ to conduct its evaluation based on revenues and resource needs from July 1, 2014, to June 30, 2016.

## MPPDC Staff and Contact Information

### **Executive Director: Lewis Lawrence**

Contact Info: [llawrence@mppdc.com](mailto:llawrence@mppdc.com) (804) 758-2311x24 (804) 832-6747 (cell)

Programs: *Coastal Zone Technical Assistance, Local Initiatives, Public Access Authority*

### **Finance Director: Beth Johnson**

Contact Info: [bjohnson@mppdc.com](mailto:bjohnson@mppdc.com) (804) 758-2311x22

Programs: *Commuter/ Employer Transportation Services, Septic Repair & Pumpout Assistance, Revolving Loan Programs Administration, PDC Finance & Grants Administration, PAA staff support, MPEDRO Staff support*

### **Planner 2: Harrison Bresee**

Contact Info: [hbresee@mppdc.com](mailto:hbresee@mppdc.com) (804) 758-2311x26 (757) 871-2245 (cell)

Programs: *Regional Emergency Planning*

### **Planner 2: Jackie Rickards**

Contact Info: [jrickards@mppdc.com](mailto:jrickards@mppdc.com) (215) 264-6451 (cell)

Programs: *Environmental Programs, Graphic Arts*

### **Secretary: Dawn Kirby**

Contact Info: [dkirby@mppdc.com](mailto:dkirby@mppdc.com) (804) 758-2311x21

Programs: *Septic Pumpout Assistance, Facilities Scheduling*

**Project 30502 Water Supply Planning**

9 VAC 25-780 establishes a planning process and criteria that all local governments will use in the development of local or regional water plans. The plan will be reviewed by the Department of Environmental Quality and a determination will be made by the State Water Control Board on whether the plan complies with this regulation. Within five years of a compliance determination by the board, the plan will be reviewed to assess adequacy and any significant changes will require the submission of an amended plan and review by the board. All local programs will be reviewed, revised, and resubmitted to the Department of Environmental Quality every 10 years after the last approval. The jurisdictions of Essex, King and Queen, King William, Mathews, Middlesex, Tappahannock, Urbanna and West Point opted to prepare a regional plan with assistance from Middle Peninsula Planning District Commission staff and EEE Consulting, an environmental consulting firm. The Regional Plan was completed and submitted to the Virginia Department of Environmental Quality for compliance review by the November 2, 2011 deadline for Regional Plan submission.

- Localities received login information to VA Hydro on January 19, 2017 where they can access the current status of the Middle Peninsula Water Supply Plan. Each locality has different outstanding compliance requirements. The table below shows the incomplete compliance requirements for each locality.

| Locality                                 | Incomplete Compliance Requirements   | Completed Compliance Requirements  |
|--|--|--|
| Essex County & Town of Tappahannock      | <input type="checkbox"/> Existing resource info.<br><input type="checkbox"/> Existing water source info.<br><input type="checkbox"/> Existing water use info.<br><input type="checkbox"/> Projected water demand info.   | <input checked="" type="checkbox"/> Community Water System Disaggregated Water Use<br><input checked="" type="checkbox"/> Community water system service area maps needed<br><input checked="" type="checkbox"/> Drought response and contingency plans<br><input checked="" type="checkbox"/> Statement of need and alternatives<br><input checked="" type="checkbox"/> Water Demand management info.<br><input checked="" type="checkbox"/> Water supply Plan adoption info. |
| King & Queen County                      | <input type="checkbox"/> Existing resource info.<br><input type="checkbox"/> Existing water source info.<br><input type="checkbox"/> Existing water use info.<br><input type="checkbox"/> Projected water demand info.<br><input type="checkbox"/> Statement of need and alternatives  | <input checked="" type="checkbox"/> Community Water System Disaggregated Water Use<br><input checked="" type="checkbox"/> Community water system service area maps needed<br><input checked="" type="checkbox"/> Drought response and contingency plans<br><input checked="" type="checkbox"/> Water Demand management info.<br><input checked="" type="checkbox"/> Water supply Plan adoption info.   |
| King William County & Town of West Point | <input type="checkbox"/> Existing resource info.<br><input type="checkbox"/> Existing water source info.<br><input type="checkbox"/> Existing water use info.<br><input type="checkbox"/> Projected water demand info.<br><input type="checkbox"/> Statement of need and alternatives  | <input checked="" type="checkbox"/> Community Water System Disaggregated Water Use<br><input checked="" type="checkbox"/> Community water system service area maps needed<br><input checked="" type="checkbox"/> Drought response and contingency plans<br><input checked="" type="checkbox"/> Water Demand management info.<br><input checked="" type="checkbox"/> Water supply Plan adoption info.   |
| Mathews County                           | <input type="checkbox"/> Community Water System Disaggregated Water Use<br><input type="checkbox"/> Existing resource info.<br><input type="checkbox"/> Existing water source info.<br><input type="checkbox"/> Existing water use info.<br><input type="checkbox"/> Projected water demand info.<br><input type="checkbox"/> Statement of need and alternatives | <input checked="" type="checkbox"/> Community Water System Disaggregated Water Use<br><input checked="" type="checkbox"/> Drought response and contingency plans<br><input checked="" type="checkbox"/> Water Demand management info.<br><input checked="" type="checkbox"/> Water supply Plan adoption info.  |
| Middlesex County & Town of Urbanna       | <input type="checkbox"/> Community Water System Disaggregated Water Use<br><input type="checkbox"/> Existing resource info.<br><input type="checkbox"/> Existing water source info.<br><input type="checkbox"/> Existing water use info.<br><input type="checkbox"/> Projected water demand info.  | <input checked="" type="checkbox"/> Community water system service area maps needed<br><input checked="" type="checkbox"/> Drought response and contingency plans<br><input checked="" type="checkbox"/> Statement of need and alternatives<br><input checked="" type="checkbox"/> Water Demand management info.<br><input checked="" type="checkbox"/> Water supply Plan adoption info.   |

- Many of the incomplete compliance requirements will be addressed by MPPDC staff using available information through the 2011 Water Supply Plan, County or Town, DEQ, and VDH. Also 3E Consultants will help with providing data for existing water use information and the statement of need and alternatives.
- Held phone meetings with the towns of Urbanna and West Point and the counties of King & Queen, Essex and Middlesex to review the outstanding compliance requirements for the Water Supply Plan. Provided these localities with Water Supply Plan status summaries. Water Supply Plan status summaries were also provided to those localities that have not scheduled a meeting. Each summary provided localities a review of outstanding compliance requirements, how these requirements will be met, and two questions focused on solidifying a process to complete the Water Supply Plan (i.e. entering data into VA Hydro and public process).
- Contacted Amanda Gray, Virginia Department of Environmental Quality Water Quality Assessment to request a list of impaired waters within the planning district.
- Correspond with 3E Consultants regarding localities' role in meeting the outstanding compliance requirements. It was decided that 3E Consultants will send MPPDC staff updated data to be uploaded/added into VA Hydro.
- Updated existing resources for each Middle Peninsula locality.
- Received latest draft update to the Middle Peninsula Water Supply Plan language on alternative source analysis and calculations for review.

## INFORMATION RESOURCES/ASSISTANCE

- Updated [www.mppdc.com](http://www.mppdc.com) website – meeting notices, reports, news releases, GoVa meetings.
- Provided assistance to Todd Fortune, Commonwealth Regional Council regarding VDEM reporting and reimbursement procedures and issues.
- Provided contact information for all elected Middle Peninsula officials to Consociate Media for PR release.

## COASTAL COMMUNITY DEVELOPMENT/ ENVIRONMENTAL

Funding – VDEQ, VIMS, VDCR, local match from MPPDC General Fund & partners

### **Project 32015 - Staff Support to Middle Peninsula Chesapeake Bay Public Access Authority (MPCBPAA)**

*Middle Peninsula Chesapeake Bay Public Access Authority Special Project – Support of Executive Order 23, Goal 8 Coastal Management Coordination Public Access: Continue implementation of adopted annual work program, including identifying land, either owned by the Commonwealth or private holdings that can be secured for use by the general public as a public access site; researching and determining ownership of all identified sites; determining appropriate public use levels of identified access sites; developing appropriate mechanism for transferring title of Commonwealth or private holdings to the Authority; developing appropriate acquisition and site management plan. This Program allows the Authority to function by supporting the individual projects and operations of the Authority, as well as, by responding to daily requests for assistance from local government staff.*

- Prepared vouchers, processed A/P, reconciled bank statements. Prepared monthly financial statements.
- Consulted with Estie Thomas, Easement Project Manager for the Virginia Outdoors Foundation (VOF) concerning a grant application to place a public access easement on a portion of Captain Sinclair's



Recreation Area waterfront in exchange for financial compensation to improve public access infrastructure. Received word that the VOF Board has approved the Middle Peninsula Chesapeake Bay Public Access Authority application requesting financial assistance for \$180,000. Staff will meet with VOF to discuss the project concept and next steps.

#### **Project 32016 - VIMS Living Shoreline**

*MPPDC submitted a proposal to the National Fish and Wildlife Foundation for VIMS. The objective of this project is to leverage previous funding from NFWF to install oyster bag sills at two publicly-owned (MPCBPAA) properties on and monitor them for a year. In addition, existing oyster bag sill installations at four private locations will be monitored to determine overall project effectiveness. This work will provide recommendations for installations along fetch-limited shorelines of Chesapeake Bay.*

#### **Project 31500 - Living Shoreline Incentive Program RLF**

*This program provides low interest loans to homeowners to install living shorelines as defined by § 28.2-104.1 of the Code of Virginia: “Living shoreline” means a shoreline management practice that provides erosion control and water quality benefits; protects, restores or enhances natural shoreline habitat; and maintains coastal processes through the strategic placement of plants, stone, sand fill, and other structural and organic materials. Revolving loan program capitalization provided through an interest free loan from the Virginia Clean Water Revolving Loan Fund through the Virginia Resources Authority.*

- Consulted with Mathews homeowner regarding MPPDC LSIP program. Emailed application.
- Consulted with Mathews homeowner regarding LSIP program. Homeowner has received VCAP funding and would like to apply for loan. Discussed program. Homeowner will submit application as soon as possible as contractor would like to get started by March 1<sup>st</sup>.
- Consulted with client regarding subordination for refinancing of first mortgage. Discussed MPPDC policy on subordination and provided 2 options to client – payoff loan or subordinate if the refi does not move MPPDC to a lower position. Processed subordination paperwork.
- Met with Mathews homeowner and received application. Discussed next steps.
- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients’ bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). MPPDC staff process these payments on the 15<sup>th</sup> of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12<sup>th</sup> of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans.*
- ***Remaining uncommitted funds - \$120,027***

#### **Project 32017 - NAWCA PAA Acquisitions**

*The Wetlands Conservation on the Middle Peninsula of Virginia Phase I proposal is the first in a series of projects planned by the Middle Peninsula District Commission (MPPDC) in coordination with local, state and federal agencies, non-government organizations and landowners to protect key wetlands along the Chesapeake Bay. This project will employ a novel, creative and cost effective land conservation model in order to perpetually protect 77.05 acres of coastal habitat.*

- Consulted with the land owners for “out parcels” surrounding the Captain Sinclair’s Recreation Area to initiate acquisition process per the NAWCA guidelines.

### **Project 32140 - Virginia Coastal TA FY18**

*This project provides ongoing support to member localities of the Planning District Commission and other stakeholders committed to improving community development and coastal management within the coastal zone.*

- Hosted Local Government Administrators meeting on February 9. Topics discussed included Cyber Security workshop, local staff salary report, budgets, GA bills on dredging funding and HB222.
- Provided support letters to MPA for HB222 and dredging bills.
- Consulted with Tony Watkinson, Chief of Habitat for the Virginia Marine Resource Commission concerning Delegate Keith Hodges House Bill 1096 looking to streamline and fast track the dredge spoil site permitting process.
- Consulted with Charles Huntley, Essex County Tech Director concerning speaking at the February local government administrators meeting on cyber security matters important to local government. Arranged for presentation to LGA for February.
- Attended the Gloucester County Board of Supervisors work session to discuss the implications of Delegate Keith Hodges HB1307 and 1308 Stormwater bills to address outstanding regulatory “donut hole” issues. Followed up with board members on matters related to Chesapeake Bay Preservation Act RPA and RMA concerns.
- Consulted with Suzan Bulbalkaya, Office of Land Conservation, Virginia Department of Conservation and Recreation concerning land conservation tax credit matters related to a possible donation of a marina to the Middle Peninsula Chesapeake Bay Public Access Authority.
- Consulted with Rich Williams, Director of Three Rivers Health District concerning DEQ Phase III WIP implementation plan presentation and possible concerns for local government.
- Received a call from Janice Moore, President of Friends of Dragon Run concerning possible infrastructure improvements to the Hayworth track located on the Dragon Run. Directed Mrs. Moore to the eco-business RFP on the Middle Peninsula Chesapeake Bay Public Access Authority website.
- Attended the Social Coast Forum held in Charleston, South Carolina. Attended sessions on enhancing economic development in areas of flooding; tourism expansion in coastal areas; strategies to help make local business more resilient.
- Participated in an aquaculture economic impact meeting called by Virginia Sea Grant in conjunction with Congressman Rob Wittman’s visit to the Middle Peninsula.

### **Project 32141 – Working Waterfront Zoning and Coastal Living Policy Development**

*MPPDC staff in partnership with Accomack-Northampton PDC and the Northern Neck PDC will work to develop a legislative brief for the 2018 General Assembly Session. Also staff will work with localities to develop working waterfront zoning and coastal living policy language. This work will then be shared with interested Board of Supervisors, Town Councils and the general public.*

- Attended a meeting called by Shannon Alexander, Planner with the Accomack Northampton Planning District Commission to discuss project updates and legislative matters related to working waterfronts.
- Attended a meeting of the Working Waterfront Steering Committee hosted by the Accomack Northampton Planning District Commission. Agenda items included a review of legislation related to working waterfronts. The following is a list of bills associated with working waterfronts/coastal living and their current status in the 2018 General Assembly Session.

| Bill Number and Name |  | Status of Bill       |
|----------------------|--|----------------------|
| HJ 69                | Virginia's Working Waterfront Master Plan  | Stricken from docket |
| HB 264               | Oyster-planting ground; transfer or assignment of lease to locality                              | Stricken from docket |
| HB 575               | Virginia Waterway Maintenance fund and Grant Program, established                                | Passed Committee     |
| HB 598               | Virginia Grown Label program; created, regulations   | Stricken from docket |
| SB 693               | Virginia Waterway Maintenance Fund and Grant Program; established                                | Passed Senate        |
| HB 1092              | Tax increment financing; dredging projects   | Passed Committee     |
| HB 1093              | Middle Peninsula Chesapeake Bay Public Access Authority; duties                                  | Passed House         |
| HB 1094              | Chesapeake Bay Preservation Areas; regulations; local permit to raise land                       | Gently Tabled        |
| HB 1095              | Chesapeake Bay public water access authorities; regional dredging                                | Passed House         |
| HB 1096              | Dredged material siting; fast-track permitting program   | Passed Committee     |
| HB 1307              | Stormwater management; rural Tidewater, tiered approach to quantity technical criteria           | Passed Committee     |
| HB 1308              | Stormwater management; local plan review, acceptance of signed plan in lieu of review            | Passed Committee     |
| HB 885               | Conventional or alternative onsite sewage systems; authority of Board of Health                  | Passed House         |
| HB 887               | Onsite sewage systems; adjustment or replacement of sewer lines, etc., is considered maintenance | Passed House         |
| HB 888               | Onsite sewage systems; evaluation and design services  | Passed House         |

### **Project 32142 – ANPDC Ecotourism**

*This project is a collaboration between rural PDCs (ANPDC, NNPDC, and MPPDC) to develop and expand watertrails within each region. MPPDC staff will focus on developing watertrails on the York River, Pamunkey River, Mattaponi River and the Mobjack. MPPDC staff will also work with PDCs to create an interactive itinerary tool and to develop an overall Rural Coastal Virginia Water Trails theme/brand.*

- Attended a meeting hosted by the Accomack Northampton Planning District Commission to discuss the deliverables of the ANPDC EcoTourism. More specifically the agenda items included (1) discussion of the EcoTourism Steering Committee Vision Statement, Goals, Objectives and Composition of Subcommittees, (2) Website domain discussion and (3) Logo and Outreach material discussion. Shannon Alexander also reviewed the Eastern Shore Water Trail and the work that has been completed to date.
- Attended a meeting by Shannon Alexander, Planner with Accomack Northampton Planning District Commission held at VIMS to discuss project progress and future directions of the projects. Directed all marketing matters related to Econ business expansion to include representatives from Consociate Media, under contract to assist the Middle Peninsula Chesapeake Bay Public Access Authority with marketing eco assets.
- Received a completed appraisal for the Guinea Marsh Islands being donated to the Middle Peninsula Chesapeake Bay Public Access Authority. The islands have been valued at \$107,000.

## TRANSPORTATION

Funding – VDRPT, VDOT, local match from MPPDC General Fund

### **Project 30212 - Transportation Demand Management (TDM) Services**

*This program assists local commuters and employers with transportation issues. The main emphasis is on lowering the number of single occupancy vehicle commutes within and from the Middle Peninsula region through marketing and promotion of the program through local media and provision of ride matching services to commuters.*

- Updated website – [www.midpenrideshare.org](http://www.midpenrideshare.org)
- Submitted proposal to DRPT for FY19 TDM Program operating funds.
- Discussed MPPDC Rideshare program marketing grant proposal with Mike Norvell, Southeast Institute of Research (SIR) and Stephanie Heinatz, Consociate Media.
- Submitted proposal to DRPT for TDM Marketing Research and Social Media Marketing Program design. With the new proposed King and Queen Telework Center and Business Incubator, the TDM program will do market research to determine who the users might be for the telework center and design a marketing plan to reach out to them. Additionally, DRPT will be providing a new online ridematching software and database program for the nonNOVA TDM agencies which will allow access to the combined database. The MPPDC program has been significantly impacted over the years by not having access to the ridematching databases of the regions to which MP residents are commuting for employment. It is anticipated that this will significantly improve the efficacy of this program to match commuters for carpool and vanpool formation in the future and a new marketing plan to provide outreach is needed to take advantage of this improvement.
- Received a phone call from a Weems resident commuting to 2<sup>nd</sup> shift at Newport News Shipyard. No match available. Referred to NeckRide and TRAFFIX for assistance.
- Consulted with Tom Davis, WRAR regarding NASCAR promotion.
- Consulted with Diana Utz, GWRideConnect regarding DRPT grant guidance for vanpool assistance programs.
- Current commuter database – 152

### **Project 30314 – Rural Transportation Planning**

*This program provides rural transportation planning services through the Rural Transportation Planning Work Program which outlines specific tasks and goals to guide the rural planning of transportation services.*

- Participated in conference call with VDOT officials, Berkley Group and PDC staff to discuss status of RTP program, FY18 deliverables and FY19 RTP annual work program. MPPDC has engaged Berkley Group to provide RTP planning services as the MPPDC Transportation Planner position remains vacant.
- Continued to assist Mathews County with strategic planning to address impact to maritime commerce due to shoaling and the need for dredging.

## ONSITE REPAIR & PUMPOUT

Funding –VRA Loan Funds, local match from MPPDC General Fund, cost sharing

### **Project 30420/30428 - On-Site Technical Guidance Assistance and Revolving Loan Program**

*The On-Site Technical Guidance Program aids the Middle Peninsula localities and residents in the technical understanding and implementation of approaches to address On-Site Disposal Systems and improve water quality by assisting local homeowners with repairing failing septic systems through low-interest loans and/or grants. In addition MPDC received funding under the Water Quality Improvement Fund (WQIF) to provide grants to low to moderate income Middle Peninsula and New Kent County homeowners to repair failing septic systems impacting water quality and health in the region. Grants can be paired with loans from the MPPDC Onsite Wastewater Revolving Loan Fund to provide matching funds as required. It is anticipated this funding will be used to provide assistance to 20-27 homeowners.*

- Consulted with Charlotte Deal, Millers Septic regarding completion statement for completed Gloucester septic repair. Consulted with Tammy Faulkner, Gloucester Health Department regarding OP for completed job.
- Consulted with Tammy Faulkner, Gloucester Health Department regarding OP for completed septic repair.
- Received several phone calls from Gloucester resident having septic problems and desiring assistance with a pumpout. Explained that the pumpout program is not active, but that she could apply for assistance through the septic repair program. She was not interested.
- Received phone call from Mathews resident regarding status of application. Client needs to provide proof of income as she has stated she is separated from her husband and has moved into her own home in Gloucester. Combined income is too great for grant assistance under this program so asked her to document individual income.
- Consulted with Mathews homeowner regarding septic repair program. Emailed application.
- Received application from Mathews homeowner.
- Consulted with Chris Burgess, Turlington Septic regarding status of payment for completed job. Informed him that MPPDC is waiting on issuance of OP by health department. Health Department is waiting on copy of recordation from homeowner.
- Consulted with Allen Farmer regarding outdoor privy upgrade and septic system financing.
- Consulted with Kristal Reiner, Church View Septic regarding payments for pumpouts from last spring. Researched discrepancies and returned phone call to inform her that the invoices in question included grease trap pumpouts and were over the limit for pumpout costs.
- *Executed ACH loan payments for septic repair loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15<sup>th</sup> of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to the loan processing date of the 12<sup>th</sup> of the month to request a payment to be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collection efforts.*
- ***Remaining uncommitted septic repair funding – \$115,580 in loan funds, \$103,000 in grant funds.***

## ECONOMIC DEVELOPMENT

Funding – EDA, local match from MPPDC General Fund, BDP Loan Program Income

### **Project 30111 - Blue/Green Infrastructure**

*Commission's effort to promote compatible economic development across the Middle Peninsula looking to leverage blue and green assets.*

- Consulted with Robert Crockett of Advantus Strategies concerning lobbying efforts for the Middle Peninsula Planning District Commission related to various bills of importance to the Middle Peninsula working their way through the House and the Senate.
- Attended numerous Virginia General Assembly House and Senate committee meetings to present comments on bills important to the Middle Peninsula Planning District Commission. Bills included comments on working waterfront and dredging matters, Chesapeake Bay Act and flooding, and Middle Peninsula Chesapeake Bay Public Access Authority issues.
- Consulted with Skip Stiles of Wetlands Watch concerning Delegate Keith Hodges House Bill 1094 looking to use supplemental settlement, native plants and other green approaches to combat repetitive flooding within rural coastal areas.
- Received an inquiry of participation from Cori Edwards of Tetra Tech regarding source water protections program deployment across the Middle Peninsula.
- Consulted with representatives from the Department of Game and Inland Fisheries concerning possible land acquisition targets across the Middle Peninsula and possible partnership opportunities.
- Consulted with Gabe McGee, Fulcrum Management Group regarding a possible donation of a marina to the Middle Peninsula Chesapeake Bay Public Access Authority to help preserve access for commercial watermen and improve public access to the water of the Commonwealth. Discussed general requirements for eligibility for state tax credits.

### **Project 301702 - Small Business Revolving Loan Fund**

*MPPDC agreed to service Middle Peninsula Business Development Partnership's (MPBDP) Small Business Loan Portfolio after MPBDP's dissolution November 30, 2011. MPPDC established a revolving loan fund and staff initiate ACH loan payments from clients bank accounts and manages the accounts. Principal repaid will be held until the Commission determines the best use for these funds as allowed by the USDA (RBEG) original lending restrictions. Interest earned will be used to offset administration costs.*

- Consulted with Liz Povar, PO, MPA and Tom Swartzwelder, Administrator, King and Queen County regarding USDA RBDG grant opportunity that may be used to fund business training for entrepreneurs and/or business incubators. Reached out to B.J. Fulcher, USDA to discuss proposal ideas.
- Consulted with B.J. Fulcher regarding USDA NOFA. She will provide application week of 2/20/18.
- *Executed ACH loan payments for MPBDP loans. All MPPDC loan funding programs require that loan recipients authorize loan payments to be made automatically from loan recipients' bank accounts. Loan clients authorize the payments at loan closing (ACH Authorizations). These payments occur on the 15th of each month. This places the onus to not make a payment on the loan client contacting MPPDC staff prior to loan processing date of the 12<sup>th</sup> of the month to request a payment be held. This has significantly reduced defaults and delinquent repayments of MPPDC loans as well as collections efforts.*
- ***Funds available – \$134,281***

### **Project 30109 – Staff Support to Middle Peninsula Alliance (MPA)**

*MPPDC staff are providing clerical and fiscal assistance to the Middle Peninsula Alliance.*

- Prepared vouchers, processed A/P, processed deposits and balanced bank account. Prepared monthly financial statements.
- Prepared MPA Board meeting minutes, printed monthly meeting materials, placed monthly reminder calls and provided Liz Povar, MPA Principal Officer with the anticipated attendance.
- Distributed press release for MPA HelpDesk Workshops to local media and Chamber of Commerce leaders.
- Assisted with organization of catered lunch for meeting with Virginia Economic Development Partnership.
- Updated MPA records to reflect new appointments from the Town of West Point and Essex County.
- Provided requested demographic data to Liz Povar for inclusion in MPA support letter for HB222.
- Consulted with Liz Povar regarding funding availability from USDA that could be used for provision of entrepreneur training series which could then assist with provision of loans to qualified small businesses/entrepreneurs. MPPDC has approx. \$135,000 in USDA RLF \$ that could be utilized to finance small rural businesses in the region if the required training can be provided. Discussed having the training take place at the proposed King and Queen Business Incubator.
- Consulted with Scott Blossom regarding Navy contract job. Homeowner has issues with state of driveway after construction completion. Navy wants homeowner happy. Contractor has agreed to provide up to 2 loads of gravel. MPA will provide labor to spread gravel up to \$1000 cost. If homeowner and Navy cannot agree, it is the Navy's responsibility to satisfy homeowner as Mr. Blossom states the driveway is in good condition and the Navy wants the homeowner to sign a new lease.

### **LOCAL INITIATIVES**

Funding - local dues, PDC base-funding from VDHCD and/or MPPDC General Fund. Funding for specific projects may come from locality requesting assistance.

### **Project 380181 - Local & Regional Technical Assistance**

*This program responds to daily requests for technical assistance which other commission programs are unable to provide.*

- Corresponded with Lori Dachille, Virginia Department of Emergency Management, to provide guidance regarding the development of an addendum to the Regional All Hazards Mitigation Plan that will focus on the Pamunkey Tribe.
- Presented Middle Peninsula local salary survey at the February Local Government Administrators meeting and emailed excel copies to county administrators and town managers.

### **Project 31002 – GA Lobby**

*This program provides professional services to represent Middle Peninsula interests at the General Assembly during the current session.*

- Received legislative report updates #2 and #3 from Advantus Strategies. Focus has been on coordinating bills important to rural coastal Virginia with other legislators who have similar needs. A copy of the update has been provided to MPPDC Commissioners.

## HOUSING

### Funding –Housing Loan Program Income

#### **Project 300132 – Energy Efficiency and Conservation Block Grant (EECBG) Revolving Loan Fund**

*The program emphasizes a community-based approach to help meet energy and climate protection goals. MPPDC was awarded a contract to provide weatherization renovations to 12 homeowners ineligible for LMI weatherization programs in each of the 6 counties. MPPDC subcontracted the promotion and construction portions of this project to Bay Aging but was tasked with administering the overall project. MPPDC is administering the revolving loan program per DMME.*

- **Funds available = \$39,929**

#### **Project 30115 – VHDA Community Impact Grant**

*This project will consider new approaches to address vacant homes and clouds on deeds within the Middle Peninsula. Using recommendations derived from VCPC's extensive policy analysis, MPPDC will identify feasible strategies to address housing issues in the region. This work will also include a limited field inventory which will help MPPDC better evaluate how many vacant homes are in the Middle Peninsula. The short-term objective of Phase I is to identify tools available to address housing vacancies and determine how many vacant homes are in the Middle Peninsula. MPPDC will contract with VCPC and the Berkley Group to provide needed analysis and footwork.*

- Attended a meeting called by the Virginia Coastal Policy Clinic to discuss the methodology and approach for researching vacant housing problems and solutions underway across the U.S.
- Submitted project quarterly report to VHDA.

## EMERGENCY SERVICES

### Funding - Pending

#### **Project 31204 – Regional Emergency Management Planner**

*Regional Emergency Planner position housed at the Middle Peninsula Planning District Commission (MPPDC) in Saluda. The Middle Peninsula crosses VDEM Region 1&5 boundaries. Position will support local Emergency Coordinators by assisting/coordinating homeland security & disaster response preparedness; Rt. 17 evacuation planning; & resource data collection.*

- Held the rescheduled (due to snow) MP/NN Emergency Managers meeting on February 7 at the King and Queen County Public Library. Emergency Managers from King William, King and Queen, Mathews, Gloucester, Essex, and Northumberland attended. Representatives from VDEM were also in attendance. Agenda items included:
  - Satellite phone training
  - Radio cache refresher
  - Regional mutual aid MOU
  - Rappahannock Fireman's Association MOU update
  - New grant award projects for 2018
  - VDEM update
- Met with David Layman, new Middlesex County Emergency Management Coordinator.
- Attended the L0105 *Public Information and Warning* and L0146 *Homeland Security Exercise Evaluation Program* (HSEEP) courses in Richmond. Signed up for L0102 *Science of Disasters* and L0103 *Planning: Emergency Operations*. These will be the final two courses in the Emergency Management Basic Academy for the MPPDC Regional Emergency Planner.



- Attended the Virginia Public Safety Broadband Network Workshop in Newport News. VDEM quote of the program: “The Interoperability Office will be hosting the Virginia Public Safety Broadband Network Workshop Series “Service Planning for the Future” to help public safety communications stakeholders assess their current and future telecommunications needs and services”. Take away from the workshop is that localities interested in participating in the FirstNet project need to request that AT&T assess their area for information pertinent to coverage, capacity, quality of service planning, and service option offerings and **“to use this information to decide if subscribing is in the best interest of their respective locality.”**

#### **Project 31207 – MP/NN Mass Casualty Exercise**

*The 2017 Gap Analysis of the Middle Peninsula/Northern Neck’s Emergency Operations Plans (EOPs), identified the need of integrating as a region, including the need for a regional exercise that would require multiple jurisdictions to carry out a coordinated response to an incident. This functional exercise will include the Middle Peninsula, will invite the Northern Neck, and will provide jurisdictions that recently purchased regional support trailers, the opportunity to deploy and use that gear in a simulated real-world event.*

- Met with Mr. Matthew Carpentier at Three Rivers Health District to discuss the MPNN Mass Casualty Exercise.

#### **Project 31208 – MP/NN Regional Debris Management Plan**

*The Middle Peninsula/Northern Neck Debris Management Plan improves and supports the jurisdictions within the Middle Peninsula/Northern Neck’s Operational Coordination, Information Sharing and Recovery Planning. The 2017 Gap Analysis of the Middle Peninsula/Northern Neck’s Emergency Operations Plans (EOPs), identified the need to develop a Regional Debris Removal Plan that would engage the 10 county area in a joint planning process.*

#### **AGENCY ADMINISTRATION**

**Funding - Indirect cost reimbursements from all PDC projects**

#### **MPPDC Administration**

*Administrative services provided to MPPDC programs. Planned FY18 Indirect Cost rate =58.9%.*

- Submitted FY17 MPPDC audits to funders and posted to DHCD website.
- Submitted W2s, 1099s and 1098s for TY2017 to IRS, VA Dept of Taxation and payees.
- Began preparation of FY19 draft budget.

This Page Left Intentionally Blank

**Legislative Report**  
**Middle Peninsula Planning District Commission**  
**February 19, 2018**

The House Appropriations and the Senate Finance committees released their respective amendments to Governor McAuliffe's introduced budget, contained in House Bill 29, which is the current biennial budget as well as House Bill 30, which is the budget for the 2018-2020 biennium. It is generally considered the most important piece of legislation considered during the legislative session, since without its passage Virginia could not financially function.

Critically for the Middle Peninsula PDC, the House included an amendment for dredging. The Senate Finance Committee did NOT include an amendment funding waterway improvements. However, it did include funding for increased Agricultural BMPs using revenue generated by the marine fuels tax.

Specially, the House Amendment would transfer "... **to the Marine Resources Commission \$1,350,000** of the general fund revenues collected - to enhance and improve recreation opportunities for boaters, including but not limited to land acquisition, capital projects, maintenance, and facilities for boating access to the waters of the Commonwealth. The amounts shall be utilized specifically as grants of funds to political subdivisions or local governments of the Commonwealth to support a dredging project or projects that have been approved by the Commission. The Marine Resources Commission shall develop guidelines establishing an application process, procedures for evaluating the feasibility of a proposed dredging project, and procedures for awarding grants. Each application shall be evaluated to determine its completeness, the sufficiency of its justification for the proposed project, the status of any necessary permits, the adequacy of its project management organization, and the potential beneficial use of dredged materials for the purpose of mitigation of coastal erosion, flooding, or other purposes for the common good."

Additionally, the House Appropriations Committee is recommending \$509,955 the first year, \$317,124 the second year and three non-general fund FTE positions for operating costs at Middle Peninsula State Park.

On a broader matter, the House Appropriations Committee is recommending the establishment of the position of Commonwealth Broadband Chief Advisor within the Secretary of Commerce and Trade. The Broadband chief advisor would:

- Serves as Virginia's single point of contact and integration for broadband issues, efforts, and initiatives
- Increases the availability and affordability of broadband throughout all regions of the Commonwealth
- Office is supported by DHCD (VATI program) and CIT

- Will work with the Broadband Advisory Council, Joint Commission on Technology and Science and the Virginia Growth & Opportunity Board (GO VA) to develop strategic plan that includes metrics and benchmarks to evaluate progress.

Neither of these two amendments were included in the Senate Finance Committee's amendments.

Key legislation reported previously as advancing continues to move forward. The 2018 General Assembly will adjourn on March 10.

This includes (with latest update), the following:

- HB 1091: Virginia Resources Authority; dredging projects. Passed unanimously from Senate Ag, Conservation and Natural Resources
- HB 1092: Local option TIF project for dredging. Approved unanimously from Senate Finance and has been engrossed by Senate.
- HB 1093: Middle Peninsula purpose - adds dredging. Referred to the Senate Committee on Local Government and will be discussed on Tuesday, Feb. 20.
- HB 1095: Access Authority - regional cooperation. Referred to Senate Committee on Local Government and will be discussed on Tuesday, Feb. 20.

Lastly, the Middle Peninsula is one of several geographic areas of Virginia supporting Del. Will Moorefield's HB222 and the Senate version, SB883 (Sen. Bill Stanley). The bill, as introduced, provides an economic development incentive targeted to the income tax for qualified localities - including those in the Middle Peninsula - should an investment meet certain threshold requirements. The bill has been approved by the full chambers in the House and Senate. The House vote to approve was 87-12. The Senate approved SB883, 36-4.

The Senate Finance Committee proposed an amendment designed to address the purpose of these bills. It directs the Secretary of Commerce and Trade in conjunction with the Center for Rural Virginia to prepare a list of recommendations for submission by the Governor as nominees to the Secretary of the Treasury of the United States for designation as a "Qualified Opportunity Zone" as defined in the Tax Cuts and Jobs Act of 2017.

The House Commerce and Trade priorities do not include amendments connecting to HB222/SB883.

As information, provided below is a link to a news story that might be of interest:

[http://www.richmond.com/news/virginia/government-politics/general-assembly/virginia-house-and-senate-budget-plans-are-more-than-million/article\\_5aa40b75-8943-5c13-b90f-da5c49724199.html](http://www.richmond.com/news/virginia/government-politics/general-assembly/virginia-house-and-senate-budget-plans-are-more-than-million/article_5aa40b75-8943-5c13-b90f-da5c49724199.html)

**HB 494 Land development; replacement of trees, locality within Chesapeake Bay watershed. *Chief patron: Hodges***

*Summary as passed House:* **Land development; replacement of trees; locality within Chesapeake Bay watershed.** Authorizes any locality within the Chesapeake Bay watershed to adopt an ordinance providing for the planting and replacement of trees during the development process. Currently, only a locality with a population density of 75 persons per square mile may adopt such an ordinance. The bill also makes technical changes.

01/24/18 House: Printed as engrossed 18100432D-E

01/25/18 House: Read third time and passed House BLOCK VOTE (98-Y 0-N)

01/25/18 House: VOTE: BLOCK VOTE PASSAGE (98-Y 0-N)

01/26/18 Senate: Constitutional reading dispensed

01/26/18 Senate: Referred to Committee on Local Government

**HB 508 Solar facilities; local regulation. *Chief patron: Hodges***

*Summary as passed House:* **Local regulation of solar facilities.** Local regulation of solar facilities. Provides that a property owner may install a solar facility on the roof of a dwelling or other building to serve the electricity or thermal needs of that dwelling or building, provided that such installation is in compliance with any height and setback requirements in the zoning district where such property is located as well as any provisions pertaining to any local historic or architectural preservation district. Unless a local ordinance provides otherwise, a ground-mounted solar energy generation facility shall also be permitted, provided that such installation is in compliance with any height and setback requirements in the zoning district where such property is located as well as any provision pertaining to any local historic district. Any other proposed solar facility, including any solar facility that is designed to serve, or serves, the electricity or thermal needs of any property other than the property where such facilities are located, shall be subject to any applicable zoning regulations of the locality. The bill requires that any ground-mounted solar energy generation facility existing as of January 1, 2018 be deemed a legal nonconforming use. The bill has a delayed effective date of January 1, 2019, with respect to ground-mounted solar energy generation facilities.

01/31/18 House: Engrossed by House - committee substitute HB508H1

02/01/18 House: Read third time and passed House (90-Y 6-N 1-A)

02/01/18 House: VOTE: PASSAGE (90-Y 6-N 1-A)

02/02/18 Senate: Constitutional reading dispensed

02/02/18 Senate: Referred to Committee on Local Government

**HB 574 Va. Public Procurement Act; cooperative procurement, stream restoration & stormwater management. *Chief patron: Hodges***

*Summary as passed House:* **Virginia Public Procurement Act; cooperative procurement; stream restoration and stormwater management.** Excludes the purchase of (i) stream restoration and (ii) stormwater management practices, and all associated and necessary construction and maintenance, from the prohibition on using cooperative procurement to purchase construction.

02/12/18 House: Engrossed by House - committee substitute HB574H1

02/13/18 House: Read third time and passed House (99-Y 0-N 1-A)

02/13/18 House: VOTE: PASSAGE (99-Y 0-N 1-A)

02/14/18 Senate: Constitutional reading dispensed

02/14/18 Senate: Referred to Committee on General Laws and Technology

**HB 1035 Virginia Water Supply Revolving Fund; loans for regional projects. *Chief patron: Hodges***

*Summary as passed House:* **Virginia Water Supply Revolving Fund; preference in Eastern Virginia for projects not involving withdrawal of groundwater from certain aquifers.** Directs the Board of Health, when making loans, loan subsidies, or grants for regional water projects in the Eastern Virginia Groundwater Management Area, to give preference to projects that do not involve the withdrawal of groundwater from the coastal plain aquifer.

02/06/18 House: Read third time and passed House BLOCK VOTE (99-Y 0-N)

02/06/18 House: VOTE: BLOCK VOTE PASSAGE (99-Y 0-N)

02/07/18 Senate: Constitutional reading dispensed

02/07/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

02/15/18 Senate: Reported from Agriculture, Conservation and Natural Resources (14-Y 0-N)

**HB 1036 Eastern Virginia groundwater management; Department of Environmental Quality to convene a forum. Chief patron: Hodges**

*Summary as passed House:* **Eastern Virginia groundwater management; trading work group.** Directs the Department of Environmental Quality (the Department) to convene a work group to assist the Department in carrying out the 2017 recommendation of the Eastern Virginia Groundwater Management Advisory Committee that an aquifer storage and recovery banking system be developed. The work group shall report its recommendations no later than July 1, 2020.

02/12/18 House: Engrossed by House - committee substitute HB1036H1

02/13/18 House: Read third time and passed House BLOCK VOTE (100-Y 0-N)

02/13/18 House: VOTE: BLOCK VOTE PASSAGE (100-Y 0-N)

02/14/18 Senate: Constitutional reading dispensed

02/14/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

**HB 1091 Virginia Resources Authority; dredging projects. Chief patron: Hodges**

*Summary as passed House:* **Virginia Resources Authority; dredging projects.** Includes within the definition of the term "project" any dredging program or project undertaken to benefit the economic and community development goals of a local government, other than a dredging program or dredging project undertaken for or by the Virginia Port Authority.

02/06/18 House: Read third time and passed House BLOCK VOTE (99-Y 0-N)

02/06/18 House: VOTE: BLOCK VOTE PASSAGE (99-Y 0-N)

02/07/18 Senate: Constitutional reading dispensed

02/07/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

02/15/18 Senate: Reported from Agriculture, Conservation and Natural Resources (14-Y 0-N)

**HB 1092 Dredging projects; tax increment, financing. Chief patron: Hodges**

*Summary as passed House:* **Tax increment financing; dredging projects.** Specifies that dredging projects, other than projects of the Virginia Port Authority, are development projects eligible for tax increment financing.

02/16/18 Senate: Read third time

02/16/18 Senate: Reading of amendment waived

02/16/18 Senate: Committee amendment agreed to

02/16/18 Senate: Engrossed by Senate as amended

02/16/18 Senate: Passed Senate with amendment (38-Y 0-N)

**HB 1093 Middle Peninsula Chesapeake Bay Public Access Authority; duties. Chief patron: Hodges**

*Summary as introduced:* **Middle Peninsula Chesapeake Bay Public Access Authority;**

**purpose.** Authorizes the Middle Peninsula Chesapeake Bay Public Access Authority (the Authority) to receive and expend public funds and private donations and apply for permits in order to perform dredging projects on waterways and construct facilities and infrastructure within the region for which the Authority exists. The bill requires such projects to enhance recreational or commercial public access.

01/24/18 House: Read second time and engrossed

01/25/18 House: Read third time and passed House (97-Y 0-N 1-A)

01/25/18 House: VOTE: PASSAGE (97-Y 0-N 1-A)

01/26/18 Senate: Constitutional reading dispensed

01/26/18 Senate: Referred to Committee on Local Government

**HB 1095 Chesapeake Bay public water access authorities; regional dredging. Chief patron: Hodges**

*Summary as introduced:* **Chesapeake Bay public water access authorities; regional**

**dredging.** Authorizes the Middle Peninsula Chesapeake Bay Public Access Authority and the Northern Neck Chesapeake Bay Public Access Authority to undertake dredging projects and authorizes those public access authorities and the Eastern Shore Water Access Authority, which currently is empowered to undertake dredging projects, to work together in any combination to undertake dredging projects in any of their jurisdictions.

01/24/18 House: Read second time and engrossed

01/25/18 House: Read third time and passed House (97-Y 0-N 1-A)

01/25/18 House: VOTE: PASSAGE (97-Y 0-N 1-A)

01/26/18 Senate: Constitutional reading dispensed

01/26/18 Senate: Referred to Committee on Local Government

**HB 1096 Dredged material siting; fast-track permitting program. Chief patron: Hodges**

*Summary as passed House:* **Dredged material siting; fast-track permitting program.** Directs the Marine Resources Commission to develop a fast-track regulatory permitting program for the selection and use of appropriate sites for the disposal of dredged material, to be effective no later than July 1, 2019.

02/09/18 House: Impact statement from DPB (HB1096H1)

02/12/18 House: Read third time and passed House (91-Y 8-N 1-A)

02/12/18 House: VOTE: PASSAGE (91-Y 8-N 1-A)

02/13/18 Senate: Constitutional reading dispensed

02/13/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

**HB 1307 Stormwater management; rural Tidewater, tiered approach to water quantity technical criteria. Chief patron: Hodges**

*Summary as passed House:* **Stormwater management; rural Tidewater; tiered approach to water quantity technical criteria; impervious cover percentage.** Allows any rural Tidewater locality, as defined in the bill, to comply with water quantity technical criteria for certain land-disturbing activities based on the percentage of impervious cover in the watershed. The bill provides that any eligible locality electing to use certain control standards shall, by ordinance, adopt an official map that indicates the percentage of impervious cover in each watershed within the locality and shall update the map at least annually. The bill allows any such locality to apply one of the following three standards for managing water quantity to any new development project: (i) if the site, as indicated on the map, has less than 5.0 percent impervious cover, the standard shall be a particular State Water Control Board regulation; (ii) if the watershed has 5.0 percent or more but less than 7.5 percent impervious cover, the standard shall be the one-year, 24-hour release method; and (iii) if the watershed has 7.5 percent or more impervious cover, the

standard shall be the energy balance method. The bill provides that any project whose construction would cause the watershed in which it is located to step up to the next higher tier shall be evaluated under the energy balance method or a more stringent alternative.

The bill also directs the Department of Environmental Quality to use an appropriate new or existing Regulatory Advisory Panel to assist in clarifying the interpretation and application of the MS-19 standard.

02/06/18 House: VOTE: BLOCK VOTE PASSAGE (99-Y 0-N)

02/07/18 Senate: Constitutional reading dispensed

02/07/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

02/08/18 House: Impact statement from DPB (HB1307E)

02/15/18 Senate: Reported from Agriculture, Conservation and Natural Resources (14-Y 0-N)

### **HB 1308 Stormwater management; local plan review, acceptance of signed plan in lieu of review.**

**Chief patron: Hodges**

*Summary as passed House:* **Stormwater; local plan review; acceptance of signed plan in lieu of review.** Authorizes any rural Tidewater locality, whether or not it has opted out of administering a stormwater or erosion and sediment control program, to require that a licensed professional retained by the applicant submit a set of plans and supporting calculations for land-disturbing activities that disturb 2,500 square feet or more but less than one acre of land. The bill requires the plans to bear a certification and to be signed and sealed by the professional. The locality is authorized to accept such plans in satisfaction of the local plan review requirement. The bill also directs the Department of Environmental Quality to examine the possibility of expanding the use of the agreement in lieu of a stormwater management plan, currently authorized for use in the construction of certain single-family residences, to include any nonresidential development site of less than one acre in a rural Tidewater locality.

02/06/18 House: VOTE: PASSAGE (96-Y 1-N)

02/07/18 Senate: Constitutional reading dispensed

02/07/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

02/08/18 House: Impact statement from DPB (HB1308E)

02/15/18 Senate: Reported from Agriculture, Conservation and Natural Resources (14-Y 0-N)

### **SB 951 Eastern Virginia; hydraulic fracturing prohibited. Chief patron: Surovell**

*Summary as introduced:* **Eastern Virginia; hydraulic fracturing prohibited.** Prohibits hydraulic fracturing, as defined in the bill, in the Eastern Virginia Groundwater Management Area.

02/05/18 Senate: Constitutional reading dispensed (39-Y 0-N)

02/06/18 Senate: Motion to rerefer to committee agreed to (23-Y 17-N)

02/06/18 Senate: Rereferred to Finance

02/08/18 Senate: Impact statement from DPB (SB951)

02/08/18 Senate: Failed to report (defeated) in Finance (8-Y 8-N)

### **HB 222 Income tax, corporate & state; modification for certain companies & subtraction for their employees. Chief patron: Morefield**

*Patrons:* Morefield, Campbell, Hodges, Adams, L.R., Aird, Ayala, Bell, John J., Bell, Richard P., Boysko, Carroll Foy, Davis, Edmunds, Filler-Corn, Guzman, Head, Heretick, Hope, Hugo, Hurst, Jones, J.C., Keam, Kilgore, Levine, Marshall, McGuire, Miyares, Murphy, Pillion, Plum, Pogge, Price, Rasoul, Reid, Roem, Sickles, Sullivan, Tran, Turpin, Watts and Wright; Senators: Carrico, Chafin and Stanley

*Summary as passed House:*

**Income tax; modification for certain companies and subtraction for their employees; local grants.** Establishes an income tax modification for companies that, from 2018 through 2028, either (i)



invest at least \$5 million in new capital investment in a qualified locality and create at least 10 jobs paying at least twice the minimum wage in a qualified locality or (ii) create at least 50 jobs paying at least twice the minimum wage in a qualified locality. A company is eligible to claim the modification only if it had no property or payroll in Virginia on the effective date of the act.

The bill defines "qualified locality" to include (a) the Counties of Bland, Buchanan, Carroll, Craig, Dickenson, Giles, Grayson, Lee, Russell, Scott, Smyth, Tazewell, Wise, and Wythe and the Cities of Bristol, Galax, and Norton; (b) the Counties of Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Halifax, Henry, Lunenburg, Mecklenburg, Nottoway, Patrick, Pittsylvania, and Prince Edward and the Cities of Danville and Martinsville; (c) the Counties of Accomack, Caroline, Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northampton, Northumberland, Richmond, and Westmoreland; and (d) the City of Petersburg. "Qualified locality" also includes certain real property owned or partly owned by such localities outside of their territorial boundaries. The bill requires a company to obtain annual certification from the Virginia Economic Development Partnership Authority (the Authority) that the company will have a positive fiscal impact on Virginia, based on consideration of certain factors. It directs the Authority to deny certification to any company that reorganizes for the purpose of taking advantage of the tax benefits provided by the bill. Generally, the amount of the modification is the value of the company's property and payroll in qualified localities. The bill provides similar modifications for industries that use different apportionment formulas, including motor carriers, financial companies, construction companies, railway companies, manufacturing companies, retailers, and businesses with enterprise data center operations. The bill also establishes a subtraction from individual income tax for employees of an eligible company. Such employees may subtract up to \$250,000 of compensation received from an eligible company. Eligibility for the corporate and individual income tax subtractions shall continue for nine years following the year in which the company initially makes a modification to its apportionment formula. Continuing eligibility is contingent on the company's maintaining its capital investment and jobs created in qualified localities. The bill permits qualified localities to provide grants and loans to companies that qualify for the modification provided by the bill.

02/12/18 House: Printed as engrossed 18106663D-EH2

02/13/18 House: Read third time and passed House (87-Y 12-N)

02/13/18 House: VOTE: PASSAGE (87-Y 12-N)

02/14/18 Senate: Constitutional reading dispensed

02/14/18 Senate: Referred to Committee on Finance

**SB 883 Income tax; modification for certain companies and subtraction for their employees, local grants. *Chief patron: Stanley***

*Patrons:* Stanley, Carrico, Chafin and Lewis; *Delegates:* Campbell, Morefield, Adams, L.R., Aird, Bell, Richard P., Boysko, Davis, Edmunds, Filler-Corn, Freitas, Hodges, Hurst, Jones, J.C., Keam, Kilgore, Marshall, Pogge, Reid, Sullivan and Watts

*Summary as passed Senate:*

**Income tax; modification for certain companies and subtraction for their employees; local grants.** Establishes an income tax modification for companies that, from 2018 through 2028, either (i) invest at least \$5 million in new capital investment in a qualified locality and create at least 10 jobs paying at least twice the minimum wage in a qualified locality or (ii) create at least 50 jobs paying at least twice the minimum wage in a qualified locality. A company is eligible to claim the modification only if it had no property or payroll in Virginia on the effective date of the act. The bill defines "qualified locality" to include (a) the Counties of Bland, Buchanan, Carroll, Dickenson, Giles, Grayson, Lee, Russell, Scott, Smyth, Tazewell, Wise, and Wythe and the Cities of Bristol, Galax, and Norton; (b) the Counties of

Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Halifax, Henry, Lunenburg, Mecklenburg, Nottoway, Patrick, Pittsylvania, and Prince Edward and the Cities of Danville and Martinsville; (c) the Counties of Accomack, Caroline, Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northampton, Northumberland, Richmond, and Westmoreland; and (d) the City of Petersburg. "Qualified locality" also includes certain real property owned or partly owned by such localities outside of their territorial boundaries. The bill requires a company to obtain annual certification from the Virginia Economic Development Partnership Authority (the Authority) that the company will have a positive fiscal impact on Virginia, based on consideration of certain factors. It directs the Authority to deny certification to any company that reorganizes for the purpose of taking advantage of the tax benefits provided by the bill. Generally, the amount of the modification is the value of the company's property and payroll in qualified localities. The bill provides similar modifications for industries that use different apportionment formulas, including motor carriers, financial companies, construction companies, railway companies, manufacturing companies, retailers, and businesses with enterprise data center operations. The bill also establishes a subtraction from individual income tax for employees of an eligible company. Such employees may subtract up to \$250,000 of compensation received from an eligible company. Eligibility for the corporate and individual income tax subtractions shall continue for nine years following the year in which the company initially makes a modification to its apportionment formula. Continuing eligibility is contingent on the company's maintaining its capital investment and jobs created in qualified localities. The bill permits qualified localities to provide grants and loans to companies that qualify for the modification provided by the bill.

02/12/18 Senate: Reconsideration of passage rejected by Senate (36-Y 4-N)

02/12/18 Senate: Requires unanimous consent for second reconsideration

02/15/18 House: Placed on Calendar

02/15/18 House: Read first time

02/15/18 House: Referred to Committee on Finance



Ralph S. Northam  
Governor

Esther Lee  
Secretary of  
Commerce and Trade

## COMMONWEALTH of VIRGINIA

### DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Erik C. Johnston  
Director

January 26, 2018

### **MEMORANDUM**

TO: Executive Directors, Virginia Planning District Commissions

FROM: Tamarah Holmes, Ph.D., Associate Director

SUBJECT: 2018 Virginia CDBG Program Regional Priorities

By now each Planning District Commission has received notice of the availability of the 2018 CDBG Program Design. Following your review of the Program Design, we request that each Planning District Commission provide DHCD with the following two items by **Friday, March 23, 2018**:

**A prioritized list of the CDBG Project Types and Activity Categories.**

Using the *List of Project Types / Activity Categories and Ranking Worksheet* enclosed, rank the nine project types in one of three priority groups. Proposals for projects in the highest priority group will receive 50 points. Those with projects in the middle priority group will receive 30 points and proposals for projects in the lowest priority group will receive 15 points.

**A list of CDBG proposals expected to originate in your District in 2018.**

Develop a list of the Competitive Grant (Community Improvement Grant) proposals which may be submitted from the Planning District in 2018. Include the locality name, project name, and project type.

Thank you for your attention to this. These two items will assist us in our evaluation of 2018 project proposals. Should you have any questions, please call Tamarah Holmes, Ph.D., Associate Director, at (804) 371-7056.

**2018 Virginia Community Development Block Grant Program  
Regional Priorities**

*List of Project Types / Activity Categories and Ranking Worksheet*

**Project Types / Activity Categories**

Please reference the 2018 CDBG Program Design for additional information on the Competitive Grant project types and activity categories. The following nine items must be ranked in one of the three priority groups below. **Please check no more than 3 per priority group:**

---

---

**Ranking Worksheet**

**Planning District Commission:** \_\_\_\_\_

Priority (1 is highest, 3 is lowest)

| #1                       | #2                       | #3                       |   |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Comprehensive Community Development                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Job Creation and Retention       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Site Redevelopment               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Development Readiness            |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Business District Revitalization |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Housing – Housing Rehabilitation                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Housing – Housing Production Assistance                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Community Facility                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Community Service Facility                              |

---

---

**Expected 2018 CDBG Proposals:**

---

---

---

---

---